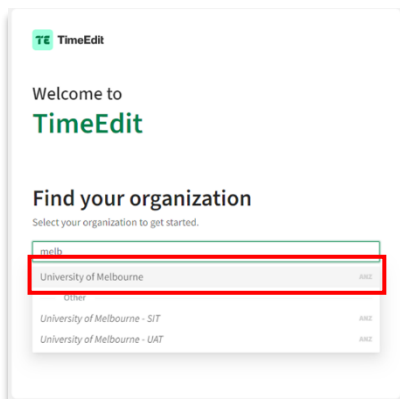


FFAM Login to TE Reserve

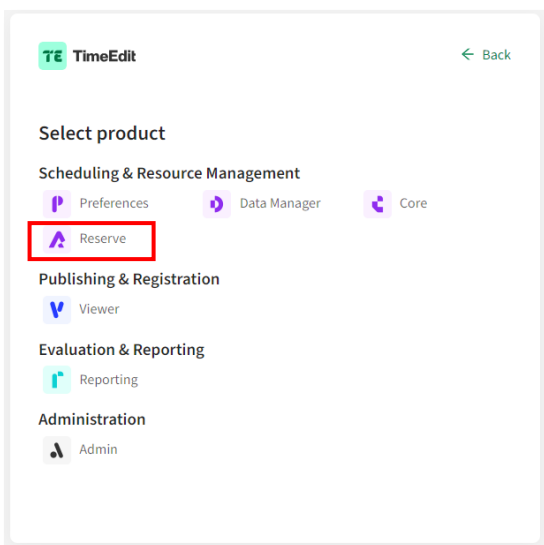
Step	Action
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1.	Go to: Students: https://cloud.timeedit.net/au_unimelb/web/ffam_stu/ (or click on this link) Staff: https://cloud.timeedit.net/au_unimelb/web/ffam_stf/ (or click on this link)
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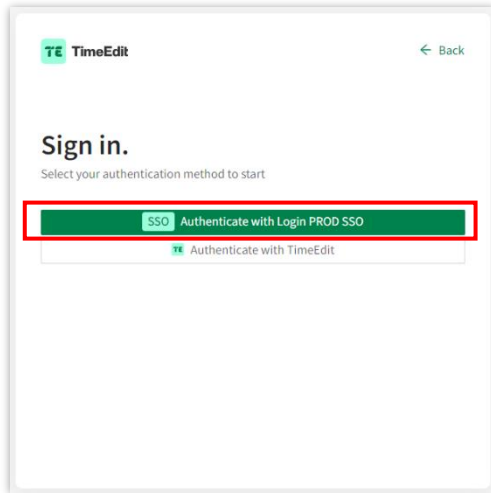
2.	Click into the 'Search for your organisation' field and either: <ul style="list-style-type: none">• Type University of Melbourne, locate and select or• Scroll down to locate University of Melbourne then select. Note: <i>do not</i> select the SIT or UAT options.
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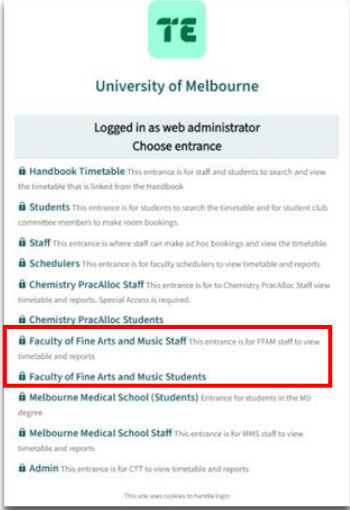
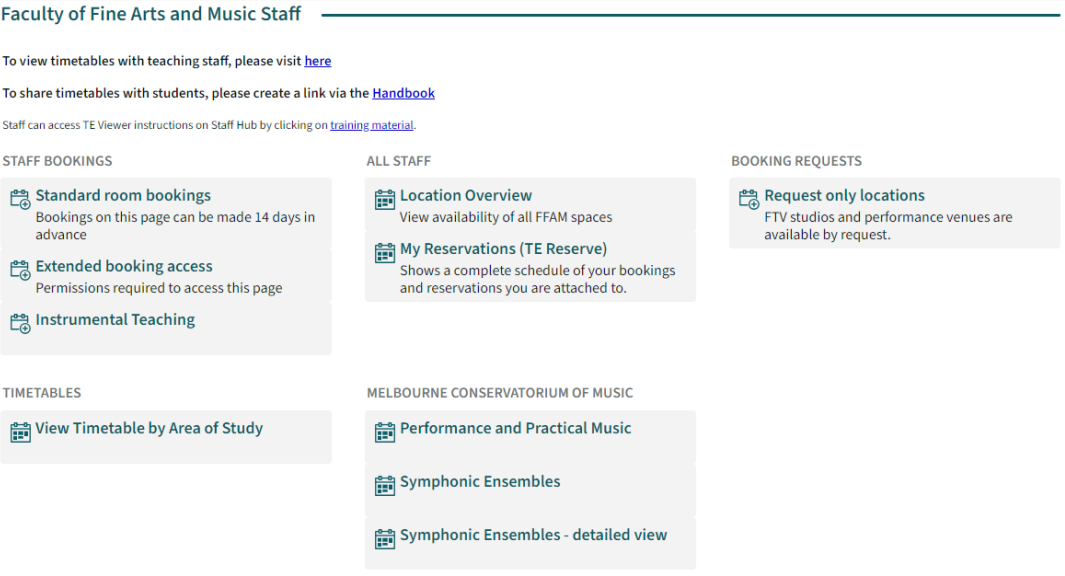


3.	Select Reserve
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4. Select **SSO** and enter your login details.

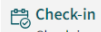


Step	Action
5.	You'll then need to authenticate, then. <ul style="list-style-type: none"> • Select Log in
6.	Select your entrance. <ul style="list-style-type: none"> • Students: Faculty of Fine Arts and Music Students or, • Staff: Faculty of Fine Arts and Music Staff 
7.	Select the applicable option. <p>Staff:</p>  <p>Student:</p>

Faculty of Fine Arts and Music Students

Welcome FFAM Students

ALL STUDENTS



Check-in

Check-in opens 5 minutes before the start time of your reservation, and you will have 15 minutes to check-in.



Same Day Bookings



My Reservations (TE Reserve)



Location overview

BOOKING REQUESTS
Coming Soon

MELBOURNE CONSERVATORIUM OF MUSIC



Music Undergraduate



Music Postgraduate

Including Chamber Music leaders

RESEARCH



Research Bookings

VICTORIAN COLLEGE OF THE ARTS



Design and Production Bookings



Film and Television Bookings



Performing Arts Bookings



Visual Art Bookings