

How to: Cancel a booking

If you are unable to attend your booking, you must cancel it in the system as soon as you are aware that you cannot attend – this will free up the space for other students, and will add the time back to your quota.

- Select the event from your agenda

Agenda for Blaze Glory Piano

Thursday 1st February 2018

○ 14:00 - 16:00

Public booking (862-102)

Practice

Participant: Blaze Glory Piano (B.Glory)

Mail to: participant

Friday 2nd February 2018

No events

Category: PUB Adhoc booking

Date & time: 16/2/2018 18:00 - 19:00

Location: 862-401

Description: practice

[Click here to cancel booking](#)

Save Cancel

Click to cancel booking

- A pop-up will ask for confirmation that you want to cancel
- Your agenda will show the cancelled event as crossed out

Agenda for Blaze Glory Piano

Thursday 1st February 2018

● ~~14:00 - 16:00~~

~~Public booking~~