

# Faculty of Fine Arts and Music



**2024 Student Guide**

***Bachelor of Music (B-MUS)***

**Conservatorium Academic Staff 3**

**Managing Your Enrolment 4**

**Course Structure 4**

**Sample Study Plans in the Bachelor of Music 5**

**Pre-semester Activities for Performance Students: 12**

**Ensembles 14**

*Ensembles requiring audition 14*

**Performance FAQs 17**

**Student Timetables and Room Bookings 18**

*Important info 18*

*Check-in to your booking **Error! Bookmark not defined.***

**Canvas (LMS) 19**

**Examinations 19**

*Practical Exams 19*

*Written Exams 20*

**Special Consideration 20**

*Ongoing Support 20*

*Unexpected Circumstances 20*

*Assignment Extensions 20*

*Assignment Extension or Special Consideration? 21*

**Academic Integrity 21**

**Music Collections in the Library 22**

**Peer Mentoring 23**

**The Music Students' Society 23**

**Faculty Scholarships 23**

**Facilities 23**

*Locker Hire 23*

**Digital Studios (Southbank) 24**

**Digital Hub Studios 25**

*Practice Rooms 26*

*Ensemble Practice Rooms 27*

**Music & Fine Arts Student References 28**

**Health and Safety 30**

**Safer Community Program 31**

**Further Study 32**

## ***Conservatorium Academic Staff***

---

Our staff at the Melbourne Conservatorium of Music (MCM) in the Faculty of Fine Arts and Music are among the most gifted and passionate musicians, teachers, and researchers in Australia, and they challenge and inspire our students to become future leaders in music. Academic staff are a key point of contact, and it is important for you to know who to contact for your enquiry.

**Subject Coordinators** are listed for every subject in the [University Handbook](#). They can help with specific questions about the subject's content, assessment, or other questions about an individual subject. Often subjects with tutorials will also be taught by our **Teaching Associates** or **Tutors**. Contact details for our Teaching Associates will be provided to you by the Subject Coordinator.

As well as Subject Coordinators, **Heads of Area** can help you with questions about a study area. Further information about study areas can be found below. You can find contact details for Heads of Area in the [MCM Staff Directory](#).

**Course or Major Coordinators** oversee the areas of study within a degree. They can assist you with planning your studies for your Course and Specialisation at the MCM.

**Coordinators for 2024 are:**

**B-Mus Course Coordinator:** Dr. Nicholas Tochka  
[nicholas.tochka@unimelb.edu.au](mailto:nicholas.tochka@unimelb.edu.au)

**Interactive Composition:** Professor Mark Pollard  
[pollardm@unimelb.edu.au](mailto:pollardm@unimelb.edu.au)

**Jazz and Improvisation:** Dr. Andrea Keller  
[andrea.keller@unimelb.edu.au](mailto:andrea.keller@unimelb.edu.au)

**Performance:** Associate Professor David Griffiths  
[griffithsd@unimelb.edu.au](mailto:griffithsd@unimelb.edu.au)

**Composition:** Professor Stuart Greenbaum  
[s.greenbaum@unimelb.edu.au](mailto:s.greenbaum@unimelb.edu.au)

**Music Studies:** Dr. Nicholas Tochka  
[nicholas.tochka@unimelb.edu.au](mailto:nicholas.tochka@unimelb.edu.au)

**Musicology & Ethnomusicology:** Dr. Nicholas Tochka  
[nicholas.tochka@unimelb.edu.au](mailto:nicholas.tochka@unimelb.edu.au)

**Diploma of Music Course Coordinator:** Ian Godfrey  
[ibg@unimelb.edu.au](mailto:ibg@unimelb.edu.au)

## Managing Your Enrolment

---

### Useful Links

Managing enrolment is an important responsibility for all students at the University of Melbourne, and there are several resources available to assist you with this process, as well as how to use your study plan and making changes to your enrolment:

- **Current Students page** <http://students.unimelb.edu.au/>
- **The University Handbook:** <https://handbook.unimelb.edu.au/>
- **ask.unimelb:** <https://ask.unimelb.edu.au/app/home>
- **The University Glossary:** <http://students.unimelb.edu.au/admin/unispeak>

Enrolment enquiries are managed by **Stop 1:** <http://students.unimelb.edu.au/stop1>

The team at Stop 1 can assist you with a range of support services, including help with enrolment, administration, course planning, fees & scholarships, wellbeing and can provide advice on how to improve your academic skills and overall student experience.

**Student Cards:** <http://students.unimelb.edu.au/admin/student-card>

As a student, you need your student card to borrow books, access study spaces, prove your identity at exams and receive student discounts. You should have your student card with you whenever you are on campus. You should only use your own student card. Lending your card to another person, regardless of whether they are a student, and using the card of another student to gain access to practice rooms, is strictly prohibited.

**Key dates – 2024 Academic Calendar:** For all academic dates, including semester teaching periods, semester breaks, SWOTVAC and exam periods, and University holidays, visit [https://www.unimelb.edu.au/dates?queries\\_year\\_fquery=this\\_year](https://www.unimelb.edu.au/dates?queries_year_fquery=this_year)

### Course Structure

The Bachelor of Music requires the successful completion of 300 credit points through a sequence of subjects in year levels 1, 2 and 3. Consisting of the following:

- Compulsory Level 1 Discovery subject *Musical Perspectives* (12.5 credit points)
- One prescribed major (225 credit points);
- 50 credit points of breadth subjects (including minimum 12.5 credit points at level 2 or 3)
- 12.5 credit points of free points (either music elective or breadth)

### Progression Rules

- Students must have completed the compulsory subject *Musical Perspectives* before commencing Level 2 core subjects.
- Students must have completed all Level 1 core subjects before taking Level 3 core subjects.
- Note: Compulsory subjects in this program have prerequisites. Please refer to individual subject entries.

# Sample Study Plans in the Bachelor of Music

Sample study plans for each major in the Bachelor of Music are available to view below. Students can access [My Course Planner](#), an interactive web application allowing you to explore your subject options throughout your degree.

## SAMPLE STUDY PLAN

	Core subject		Music Elective or Breadth
	Discovery subject (Compulsory)		Breadth
	Elective		

## COMPOSITION MAJOR

<b>Year 1</b> <b>100 points total</b> 50 points of core subjects PLUS 12.5 points compulsory Discovery Subject PLUS 25 points of music elective subjects PLUS 12.5 points of breadth	<b>Semester 1</b> 50 points	MUSI10047 Music History 1: 17 <sup>th</sup> and 18 <sup>th</sup> Centuries 12.5 points	MUSI10231 Composition 1 12.5 points	One Music Elective 12.5 points	MUSI10230 Musical Perspectives 12.5 points
	<b>Semester 2</b> 50 points	MUSI10023 Music Language 1: the Diatonic World 12.5 points	MUSI10232 Composition 2 12.5 points	One Music Elective 12.5 points	One Breadth subject 12.5 points
<b>Year 2</b> <b>100 points total</b> 50 points of core subjects PLUS 25 points of music elective subjects PLUS 25 points of breadth	<b>Semester 1</b> 50 points	MUSI20198 Music History 2: The Long 19 <sup>th</sup> Century 12.5 points	MUSI20055 Composition 3 12.5 points	One Music Elective 12.5 points	One Breadth subject 12.5 points
	<b>Semester 2</b> 50 points	MUSI20061 Music Language 2: Chromaticism & Beyond 12.5 points	MUSI20056 Composition 4 12.5 points	One Music Elective 12.5 points	One Breadth subject 12.5 points
<b>Year 3</b> <b>100 points total</b> 75 points of core subjects PLUS 12.5 points of breadth PLUS 12.5 points of elective or breadth	<b>Semester 1</b> 50 points	MUSI30249 Music History 3: 20 <sup>th</sup> and 21 <sup>st</sup> Centuries 12.5 points	MUSI30213 Composition 5 12.5 points	MUSI30025 Orchestration 12.5 points	MUSI30031 Electro-Acoustic Music 12.5 points
	<b>Semester 2</b> 50 points	MUSI30046 Music Language 3: Modern Directions 12.5 points	MUSI30214 Composition 6 <b>{Capstone}</b> 12.5 points	One Breadth subject 12.5 points	One Music Elective or Breadth subject 12.5 points

# SAMPLE STUDY PLAN

	Core subject		Music Elective or Breadth
	Discovery subject (Compulsory)		Breadth
	Elective		

## INTERACTIVE COMPOSITION MAJOR

<b>Year 1</b> <b>100 points total</b> 75 points of core subjects PLUS 12.5 points compulsory Discovery Subject PLUS 12.5 points of breadth	<b>Semester 1</b> 50 points	MUSI10191 Interactive Composition 1  12.5 points	MUSI10195 Music Making Laboratory 1  12.5 points	MUSI10229 Sound Studies 1  12.5 points	MUSI10230 Musical Perspectives  12.5 points
	<b>Semester 2</b> 50 points	MUSI10194 Interactive Composition 2  12.5 points	MUSI10196 Music Making Laboratory 2  12.5 points	MUSI10228 Sound Studies 2  12.5 points	One Breadth subject  12.5 points
<b>Year 2</b> <b>100 points total</b> 75 points of core subjects PLUS 12.5 points of music elective subjects PLUS 12.5 points of breadth	<b>Semester 1</b> 50 points	MUSI20181 Interactive Composition 3  12.5 points	MUSI20182 Music Making Laboratory 3  12.5 points	MUSI20220 Sound Studies 3  12.5 points	One Breadth subject  12.5 points
	<b>Semester 2</b> 50 points	MUSI20183 Interactive Composition 4  12.5 points	MUSI20184 Music Making Laboratory 4  12.5 points	MUSI20221 Sound Studies 4  12.5 points	One Music Elective  12.5 points
<b>Year 3</b> <b>100 points total</b> 50 points of core subjects PLUS 12.5 points of music elective subjects PLUS 25 points of breadth PLUS 12.5 points of elective or breadth	<b>Semester 1</b> 50 points	MUSI30229 Interactive Composition 5  12.5 points	MUSI30231 Music Making Laboratory 5  12.5 points	One Music Elective  12.5 points	One Breadth subject  12.5 points
	<b>Semester 2</b> 50 points	MUSI30230 Interactive Composition 6 <b>{Capstone}</b>  12.5 points	MUSI30232 Music Making Laboratory 6  12.5 points	One Breadth subject  12.5 points	One Music Elective or Breadth subject  12.5 points

# SAMPLE STUDY PLAN

	Core subject		Music Elective or Breadth
	Discovery subject (Compulsory)		Breadth
	Elective		

## JAZZ & IMPROVISATION MAJOR

<b>Year 1</b> <b>100 points total</b> 75 points of core subjects PLUS 12.5 points compulsory Discovery Subject PLUS 12.5 points of breadth	<b>Semester 1</b> 50 points	MUSI10182 Individual Performance Studies 1 12.5 points	MUSI10181 Ensemble Studies 1 12.5 points	MUSI10180 Contextual Studies 1 12.5 points	MUSI10230 Musical Perspectives 12.5 points
	<b>Semester 2</b> 50 points	MUSI10197 Individual Performance Studies 2 12.5 points	MUSI10192 Ensemble Studies 2 12.5 points	MUSI10193 Contextual Studies 2 12.5 points	One Breadth subject 12.5 points
<b>Year 2</b> <b>100 points total</b> 75 points of core subjects PLUS 12.5 points of music elective subjects PLUS 12.5 points of breadth	<b>Semester 1</b> 50 points	MUSI20175 Individual Performance Studies 3 12.5 points	MUSI20176 Ensemble Studies 3 12.5 points	MUSI20177 Contextual Studies 3 12.5 points	One Breadth subject 12.5 points
	<b>Semester 2</b> 50 points	MUSI20178 Individual Performance Studies 4 12.5 points	MUSI20179 Ensemble Studies 4 12.5 points	MUSI20180 Contextual Studies 4 12.5 points	One Music Elective 12.5 points
<b>Year 3</b> <b>100 points total</b> 62.5 points of core subjects PLUS 25 points of breadth PLUS 12.5 points of elective or breadth	<b>Semester 1</b> 50 points	MUSI30227 Individual Performance Studies 5 12.5 points	MUSI30225 Ensemble Studies 5 12.5 points	One Music Elective or Breadth subject 12.5 points	One Breadth subject 12.5 points
	<b>Semester 2</b> 50 points	MUSI30228 Individual Performance Studies 6 {Capstone} 12.5 points	MUSI30226 Ensemble Studies 6 12.5 points	MUSI30272 Research in Context 12.5 points	One Breadth subject 12.5 points

# SAMPLE STUDY PLAN

	Core subject		Elective
	Discovery subject (Compulsory)		Music Elective or Breadth
			Breadth

## MUSICOLOGY & ETHNOMUSICOLOGY MAJOR

<b>Year 1</b> <b>100 points total</b> 62.5 points of core subjects PLUS 12.5 points compulsory Discovery Subject PLUS 12.5 points of music elective subjects PLUS 12.5 points of breadth	<b>Semester 1</b> 50 points	MUSI10047 Music History 1: 17 <sup>th</sup> and 18 <sup>th</sup> Centuries  12.5 points	MUSI10220 Practical Music 1 <b>OR</b> MUSI10231 Composition 1  12.5 points	One Music Elective  12.5 points	MUSI10230 Musical Perspectives  12.5 points
	<b>Semester 2</b> 50 points	MUSI10023 Music Language 1: the Diatonic World  12.5 points	MUSI10221 Practical Music 2 <b>OR</b> MUSI10232 Composition 2  12.5 points	MUSI10227 Musics of the World  12.5 points	One Breadth subject  12.5 points
<b>Year 2</b> <b>100 points total</b> 25 points of core subjects PLUS 25 points of Musicology & Ethnomusicology elective subjects PLUS 25 points of music elective subjects PLUS 25 points of breadth	<b>Semester 1</b> 50 points	MUSI20198 Music History 2: The Long 19 <sup>th</sup> Century  12.5 points	One Musicology & Ethnomusicology Elective  12.5 points	One Music Elective  12.5 points	One Breadth subject  12.5 points
	<b>Semester 2</b> 50 points	MUSI20061 Music Language 2: Chromaticism & Beyond  12.5 points	One Musicology & Ethnomusicology Elective  12.5 points	One Music Elective  12.5 points	One Breadth subject  12.5 points
<b>Year 3</b> <b>100 points total</b> 50 points of core subjects PLUS 25 points of Musicology & Ethnomusicology elective subjects PLUS 12.5 points of breadth PLUS 12.5 points of elective or breadth	<b>Semester 1</b> 50 points	MUSI30249 Music History 3: 20 <sup>th</sup> and 21 <sup>st</sup> Centuries  12.5 points	MUSI30032 Music Research <b>OR</b> MUSI30053 The Ethnography of Music  12.5 points	One Musicology & Ethnomusicology Elective  12.5 points	One Breadth subject  12.5 points
	<b>Semester 2</b> 50 points	MUSI30046 Music Language 3: Modern Directions  12.5 points	MUSI30273 Musicology/Ethnomusicology Capstone <b>{Capstone}</b>  12.5 points	One Musicology & Ethnomusicology Elective  12.5 points	One Music Elective or Breadth subject  12.5 points



# SAMPLE STUDY PLAN

	Core subject		Music Elective or Breadth
	Discovery subject (Compulsory)		Breadth
	Elective		

## MUSIC STUDIES MAJOR

<b>Year 1</b> <b>100 points total</b> 50 points of core subjects PLUS 12.5 points compulsory Discovery Subject PLUS 25 points of music elective subjects PLUS 12.5 points of breadth	<b>Semester 1</b> 50 points	MUSI10047 Music History 1: 17 <sup>th</sup> and 18 <sup>th</sup> Centuries  12.5 points	MUSI10220 Practical Music 1 <b>OR</b> MUSI10231 Composition 1  12.5 points	One Music Elective  12.5 points	MUSI10230 Musical Perspectives  12.5 points
	<b>Semester 2</b> 50 points	MUSI10023 Music Language 1: the Diatonic World  12.5 points	MUSI10221 Practical Music 2 <b>OR</b> MUSI10232 Composition 2  12.5 points	One Music Elective  12.5 points	One Breadth subject  12.5 points
<b>Year 2</b> <b>100 points total</b> 50 points of core subjects PLUS 25 points of music elective subjects PLUS 25 points of breadth	<b>Semester 1</b> 50 points	MUSI20198 Music History 2: The Long 19 <sup>th</sup> Century  12.5 points	One Music Elective  12.5 points	One Music Elective  12.5 points	One Breadth subject  12.5 points
	<b>Semester 2</b> 50 points	MUSI20061 Music Language 2: Chromaticism & Beyond  12.5 points	MUSI20206 The Business of Music  12.5 points	MUSI20225 Music, Mind and Wellbeing  12.5 points	One Breadth subject  12.5 points
<b>Year 3</b> <b>100 points total</b> 50 points of core subjects PLUS 25 points of music elective subjects PLUS 12.5 points of breadth PLUS 12.5 points of elective or breadth	<b>Semester 1</b> 50 points	MUSI30249 Music History 3: 20 <sup>th</sup> and 21 <sup>st</sup> Centuries  12.5 points	MUSI30025 Orchestration  12.5 points	One Music Elective  12.5 points	One Breadth subject  12.5 points
	<b>Semester 2</b> 50 points	MUSI30046 Music Language 3: Modern Directions  12.5 points	MUSI30274 Collaborative Music Capstone <b>{Capstone}</b>  12.5 points	One Music Elective  12.5 points	One Music Elective or Breadth subject  12.5 points

# SAMPLE STUDY PLAN

<span style="display: inline-block; width: 15px; height: 15px; background-color: #ADD8E6; border: 1px solid black;"></span> Core subject	<span style="display: inline-block; width: 15px; height: 15px; background-color: #D3D3D3; border: 1px solid black;"></span> Music Elective or Breadth
<span style="display: inline-block; width: 15px; height: 15px; background-color: #808080; border: 1px solid black;"></span> Discovery subject (Compulsory)	<span style="display: inline-block; width: 15px; height: 15px; background-color: #A9A9A9; border: 1px solid black;"></span> Breadth
<span style="display: inline-block; width: 15px; height: 15px; background-color: #90EE90; border: 1px solid black;"></span> Elective	

## PERFORMANCE MAJOR

<b>Year 1</b> <b>100 points total</b> 50 points of core subjects PLUS 12.5 points compulsory Discovery Subject PLUS 25 points of music elective subjects PLUS 12.5 points of breadth	<b>Semester 1</b> 50 points	MUSI10047 Music History 1: 17 <sup>th</sup> and 18 <sup>th</sup> Centuries 12.5 points	MUSI10220 Practical Music 1 12.5 points	One Music Elective 12.5 points	MUSI10230 Musical Perspectives 12.5 points
	<b>Semester 2</b> 50 points	MUSI10023 Music Language 1: the Diatonic World 12.5 points	MUSI10221 Practical Music 2 12.5 points	One Music Elective 12.5 points	One Breadth subject 12.5 points
<b>Year 2</b> <b>100 points total</b> 50 points of core subjects (Practical Music or Performance Stream) PLUS 25 points of music elective subjects PLUS 25 points of breadth	<b>Semester 1</b> 50 points	MUSI20198 Music History 2: The Long 19 <sup>th</sup> Century 12.5 points	MUSI20199 Practical Music 3 12.5 points OR MUSI20201 Performance 3 12.5 points	One Music Elective 12.5 points	One Breadth subject 12.5 points
	<b>Semester 2</b> 50 points	MUSI20061 Music Language 2: Chromaticism & Beyond 12.5 points	MUSI20200 Practical Music 4 12.5 points OR MUSI20202 Performance 4 12.5 points	One Music Elective 12.5 points	One Breadth subject 12.5 points
<b>Year 3</b> <b>100 points total</b> 50 points of core subjects (Practical Music or Performance Stream) PLUS 25 points of music elective subjects PLUS 12.5 points of breadth PLUS 12.5 points of elective or breadth	<b>Semester 1</b> 50 points	MUSI30249 Music History 3: 20 <sup>th</sup> and 21 <sup>st</sup> Centuries 12.5 points	MUSI30250 Practical Music 5 12.5 points OR MUSI30252 Performance 5 12.5 points	One Music Elective 12.5 points	One Breadth subject 12.5 points
	<b>Semester 2</b> 50 points	MUSI30046 Music Language 3: Modern Directions 12.5 points	MUSI30251 Practical Music 6 (Capstone) 12.5 points OR MUSI30253 Performance 6 (Capstone) 12.5 points	One Music Elective 12.5 points	One Music Elective or Breadth subject 12.5 points

# SAMPLE STUDY PLAN

	Core subject		Music Elective or Breadth
	Discovery subject (Compulsory)		Breadth

## PERFORMANCE (ANAM) MAJOR

<b>Year 1</b> <b>100 points total</b> 75 points of core subjects PLUS 12.5 points compulsory Discovery Subject PLUS 12.5 points of breadth	<b>Semester 1</b> 50 points	MUSI10047 Music History 1: 17 <sup>th</sup> and 18 <sup>th</sup> Centuries 12.5 points	MUSI10220 Practical Music 1 12.5 points	MUSI10233 ANAM-MCM Ensembles 1 12.5 points	MUSI10230 Musical Perspectives 12.5 points
	<b>Semester 2</b> 50 points	MUSI10023 Music Language 1: the Diatonic World 12.5 points	MUSI10221 Practical Music 2 12.5 points	MUSI10234 ANAM-MCM Ensembles 2 12.5 points	One Breadth subject 12.5 points
<b>Year 2</b> <b>100 points total</b> 75 points of core subjects PLUS 25 points of breadth	<b>Semester 1</b> 50 points	MUSI20198 Music History 2: The Long 19 <sup>th</sup> Century 12.5 points	MUSI20201 Performance 3 12.5 points	MUSI20229 ANAM-MCM Ensembles 3 12.5 points	One Breadth subject 12.5 points
	<b>Semester 2</b> 50 points	MUSI20061 Music Language 2: Chromaticism & Beyond 12.5 points	MUSI20202 Performance 4 12.5 points	MUSI20230 ANAM-MCM Ensembles 4 12.5 points	One Breadth subject 12.5 points
<b>Year 3</b> <b>100 points total</b> 75 points of core subjects PLUS 12.5 points of breadth PLUS 12.5 points of elective or breadth	<b>Semester 1</b> 50 points	MUSI30249 Music History 3: 20 <sup>th</sup> and 21 <sup>st</sup> Centuries 12.5 points	MUSI30252 Performance 5 12.5 points	MUSI30275 ANAM Ensembles 5 12.5 points	One Breadth subject 12.5 points
	<b>Semester 2</b> 50 points	MUSI30046 Music Language 3: Modern Directions 12.5 points	MUSI30253 Performance 6 12.5 points	MUSI30276 ANAM Ensembles 6 <b>(Capstone)</b> 12.5 points	One Music Elective or Breadth subject 12.5 points

## Pre-semester Activities for Performance Students: New Student Interviews, Auditions & Information Sessions in 2024

Students enrolling in **Performance** or **Practical Music** subjects are required to attend an instrument or voice session during Orientation. Students majoring in Jazz & Improvisation, Interactive Composition and Composition do not need to attend. Please note that ensemble auditions take place **prior** to enrolment, typically before the semester commences. Please check the [Orientation](#) information and the table below. Further details of individual instruments, music studies and performance arrangements as well as subject requirements will be shared with you by the Head of Instrument typically during Orientation sessions.

Instrument	Symphonic Ensemble Auditions	New Student Instrument Interview	Information Session	Register for Ensembles Audition
Guitar		✓	✓	No registration required. <b>New Student Interviews</b> held within the Guitar instrument Specialisation information session on Wednesday 21 February 2024, 11.30-1.00pm in <a href="#">Building 880, Room 710</a> If you have any questions about your interview or instrument specialisation, please contact <a href="#">Ken Murray</a>
Keyboard		✓	✓	<b>New Student Interviews:</b> Thursday 15 February 2024 – 9:30am-2:00pm Friday 16 February 2024 – 9:30am-2:00pm Monday 19 February 2024 – 9:30am-2:00pm <a href="#">Building 880, Room 731</a> <b>Students must register via <a href="#">GoBookings</a></b>
Voice		✓	✓	Voice new student interviews will be conducted on 22 February from 10.00am-5.00pm in <a href="#">Building 880, Room 609</a> . <b>Students must register via <a href="#">GoBookings</a></b> <a href="#">Voice Area Ensemble Auditions</a> Submission due on Thursday 15 February 2024 If you have any questions about your interview or instrument specialisation, please contact <a href="#">Stephen Grant</a> .
Brass	✓	✓	✓	No registration required. <b>New Student Interviews</b> will be held within the Brass instrument information session on Wednesday 21 February 2023 11.30-1.00pm in <a href="#">Building 880, Room 711</a> . If you have any questions about your interview or instrument specialisation, please contact <a href="#">Don Immel</a> . Brass students must audition for <a href="#">2024 Symphonic Ensembles</a>

				<a href="#">Audition Registration - Formstack</a>
Percussion	✓	✓	✓	<p>Percussion new student interviews will be held as part of the Percussion Information Session on 21 February, 11.30am-1.00pm in <a href="#">Building 880, Room 821</a>. No registration required. If you have any questions about your instrument specialisation, please contact <a href="#">Brent Miller</a>.</p> <p><b>Percussion students must audition for <a href="#">2024 Symphonic Ensembles Audition Registration - Formstack</a></b></p>
Cello and Double Bass	✓	✓	✓	<p>Cello and double bass new student interviews will be held from Tuesday 20<sup>th</sup> - Friday 23<sup>rd</sup> February in <a href="#">Building 880, Room 522</a>. Interviews are 10 minutes, <u>Students must register <a href="#">here</a></u>. If you have any questions about your interview or instrument specialisation, please contact <a href="#">Richard Narroway</a>.</p> <p>String students must audition for <a href="#">2024 Symphonic Ensembles Audition Registration - Formstack</a></p>
Violin and Viola	✓	✓	✓	<p>Violin and viola new student interviews will be held from Tuesday 20<sup>th</sup> - Friday 23<sup>rd</sup> February in <a href="#">Building 880, Room 525</a>. Interviews are 10 minutes, <u>Students must register <a href="#">here</a></u>. If you have any questions about your interview or instrument specialisation, please contact <a href="#">Curt Thompson</a>.</p> <p>String students must audition for <a href="#">2024 Symphonic Ensembles Audition Registration - Formstack</a></p>
Harp	✓	✓	✓	<p>Jacinta Dennet is requesting all Harp students contact her via email to organise their New Student Interview at <a href="mailto:jdennett@unimelb.edu.au">jdennett@unimelb.edu.au</a></p>
Woodwind	✓	✓	✓	<p>New Student Interviews will be held as part of the Woodwind Instrument Information session on 21 February, 11.30am-1.00pm in <a href="#">Building 880, Room 708</a>. No registration required. If you have any questions about your interview or instrument specialisation, please contact <a href="#">Derek Jones</a>.</p> <p>Woodwind students must audition for <a href="#">2024 Symphonic Ensembles Audition Registration - Formstack</a></p>

## Ensembles

---

Students in the Performance, Composition, Music Studies, and Musicology & Ethnomusicology majors can complete the following Ensemble subjects through the varied arrangements below.

### i) Enrol in a 6.25-point Music Elective

Students can *enrol* into the corresponding ensemble subjects (6.25 points) as a music elective;

OR

### ii) Participate in an Ensemble

Bachelor of Music students can *participate* in an *ensemble activity*, attend classes, rehearsals, and performances without enrolling in the 6.25-point ensemble subject (non-enrolled participation);

OR

### iii) Participate in an Ensemble as part of an Assessment Hurdle

Students taking Practical Music or Performance subjects must *participate* in an ensemble activity to meet their hurdle requirement. Participation includes attending classes, rehearsals and performances without enrolling in the 6.25-point ensemble subject (non-enrolled participation).

The following compulsory subjects require non-enrolled participation in an ensemble activity:

- MUSI10220 Practical Music 1
- MUSI10221 Practical Music 2
- MUSI20199 Practical Music 3
- MUSI20200 Practical Music 4
- MUSI30250 Practical Music 5
- MUSI30251 Practical Music 6
- MUSI20201 Performance 3
- MUSI20202 Performance 4
- MUSI30252 Performance 5
- MUSI30253 Performance 6

Please refer to the course **Handbook** Ensembles page for detailed information [here](#).

**Note: Students must nominate an ensemble they are participating in to meet a hurdle before commencement. Once nominated, this ensemble activity cannot be changed.**

### Eligibility

Your eligibility to participate in the symphonic, instrumental and/or chamber and vocal ensembles may be determined by an audition arranged before the beginning of first semester.

You are welcome to participate in ensembles playing instruments other than your primary instrument, provided you meet any audition requirements.

In some cases, participation in multiple ensembles will be required, as directed by the appropriate Head of Instrument Area.

### Ensembles requiring audition

Permission to participate in a chosen ensemble or group may require an audition and/or registration and where applicable you must enrol into the aligning subject. Please ensure you apply prior to the audition date. Students should make this application via the online forms:

Type of Ensemble	Relevant Dates	How to Register/Audition/Submit Application
<p>Instrumental Ensembles</p> <ul style="list-style-type: none"> <li>• Symphony Orchestra</li> <li>• Wind Symphony</li> <li>• Concert Band</li> <li>• Philharmonic Orchestra</li> <li>• Brass Ensemble</li> <li>• String Ensemble</li> </ul>	<p>Auditions will be held in the Ian Potter Southbank Centre  <b>(Recorded Auditions -</b>                      If you are interstate or overseas during the audition period (but are intending to be in Melbourne for semester 1) and cannot attend your respective instrument's audition day, you must apply and submit a recorded audition. Please read the instructions below:  <a href="#">Symphonic Ensembles Absentia Auditions - Instructions:</a></p> <p><u>Thurs 1 Feb – 3:00-4:00pm - Ensembles Q &amp; A session</u> - Join Online via Zoom:  <a href="https://unimelb.zoom.us/j/7242820202">https://unimelb.zoom.us/j/7242820202</a></p> <p>Current audition dates are below and are subject to change:</p> <p>Wed 14 Feb - Double Bass, Saxophone                      Thu 15 Feb - Horn</p> <p>Fri 16 Feb - Flute, Violin</p> <p>Mon 19 Feb - Viola, Cello</p> <p>Tue 20 Feb - Clarinet</p> <p>Thu 22 Feb - Violin, Low Brass</p> <p>Fri 23 Feb - Trumpet, Bassoon, Oboe                      Sat 24 Feb - Percussion</p> <p>Tue 27 Feb - Harp, Piano</p> <p>Specific audition details will be sent from late January once an audition application form has been completed. In order to audition you must apply <a href="#">here</a>.</p>	<p>Students auditioning for Instrumental Ensembles must register online.</p> <p>Please visit: <a href="https://finearts-music.unimelb.edu.au/current-students/conservatorium-orchestral-ensembles">https://finearts-music.unimelb.edu.au/current-students/conservatorium-orchestral-ensembles</a></p>
<p>Baroque Ensemble</p>	<p>Submit the application form by Friday 3 March 2024.</p> <p>If an audition is necessary, this will be held during the first class of semester in</p>	<p>Application form:  <a href="https://vcamcm.formstack.com/forms/baroque_ensemble_audition_application">https://vcamcm.formstack.com/forms/baroque_ensemble_audition_application</a></p>

	week 1 on Friday 3 March. Relevant students will be notified prior to class.	
Big Band	Submit your recorded audition by Thursday 15 February 2023, 5pm <b>(no late auditions will be accepted)</b>	Application form, including submission of audition: <a href="https://vcamcm.formstack.com/forms/big_band_application">https://vcamcm.formstack.com/forms/big_band_application</a>
Chamber Music	Submit the application form by Friday 3 March 2024, 5pm.	Students need to apply as a group.  Application form: <a href="https://www.formstack.com/forms/?1553204-7jfLZdBofl">https://www.formstack.com/forms/?1553204-7jfLZdBofl</a>
Minor Music	Submit the application form by Thursday 2 March 2023.  Note: This subject is for Performance Major students who may wish to apply for a second instrument or Composition students who may wish to continue their main instrument along with their Composition Major.	Application form: <a href="https://vcamcm.formstack.com/forms/minor_music_application">https://vcamcm.formstack.com/forms/minor_music_application</a>
Concert Class	Concert Class is a required part of undergraduate Practical Studies at the Melbourne Conservatorium of Music. Held every Thursday from 11am-1pm in Hanson Dyer Hall, Concert Class offers the opportunity to perform repertoire on stage for a full audience.	Application to perform during semester: <a href="https://concertclass.mcm.unimelb.edu.au/application.php">https://concertclass.mcm.unimelb.edu.au/application.php</a>

### 2024 Performance and Practical Music subjects /activities

	Practical Music 1 - 6	Performance 3 - 6	Concerto & Recital (B-MUS (Honours))	Practical Study (Graduate Diploma)
Guitar	<ul style="list-style-type: none"> <li>Individual Lesson <b>(45 Mins)</b></li> </ul>	<ul style="list-style-type: none"> <li>Individual Lesson <b>(1 hour)</b></li> </ul>	<ul style="list-style-type: none"> <li>Individual Lesson <b>(1 hour)</b></li> </ul>	<ul style="list-style-type: none"> <li>Individual Lesson <b>(45 mins)</b></li> </ul>
Keyboard	<ul style="list-style-type: none"> <li>Instrument/Voice Classes</li> <li>Concert Class (Thursday)</li> </ul>	<ul style="list-style-type: none"> <li>Instrument/Voice Classes</li> <li>Performance Class (Friday)</li> </ul>	<ul style="list-style-type: none"> <li>Instrument/Voice Classes</li> <li>Performance Class (Friday)</li> </ul>	<ul style="list-style-type: none"> <li>Instrument/Voice Classes</li> <li>Performance Class (Friday)</li> </ul>
Voice				
Brass	<ul style="list-style-type: none"> <li>Individual Lesson <b>(45 mins)</b></li> </ul>	<ul style="list-style-type: none"> <li>Individual Lesson <b>(1 hour)</b></li> </ul>	<ul style="list-style-type: none"> <li>Individual Lesson <b>(1 hour)</b></li> </ul>	<ul style="list-style-type: none"> <li>Individual Lesson <b>(45 mins)</b></li> </ul>
Percussion	<ul style="list-style-type: none"> <li>Instrument Classes</li> <li>Symphonic Ensemble participation</li> </ul>	<ul style="list-style-type: none"> <li>Instrument Classes</li> <li>Symphonic Ensemble participation</li> </ul>	<ul style="list-style-type: none"> <li>Instrument/Voice Classes</li> <li>Symphonic Ensemble participation</li> </ul>	<ul style="list-style-type: none"> <li>Instrument Classes</li> <li>Performance Class</li> </ul>
Strings				



Woodwind				
----------	--	--	--	--

Information for Practical Music and Performance subjects can be found in the University [Handbook](#). Please note that requisites apply.

Specific timetable information for Practical Music and Performance subjects can be found at: <https://finearts-music.unimelb.edu.au/current-students/bookings-and-timetables/pcme-practical-music-timetable>

## Performance FAQs

---

### What is required for Program Approval?

Students enrolled in Practical Music and Performance subjects will participate in a practical examination recital that will need to be endorsed by the Head of an Instrument Area. Students will need to submit the [Practical Examination Program Approval Form](#) **prior to the Census date** as stated in the Handbook entry for the subject. Forms should be submitted at the following: <https://finearts-music.unimelb.edu.au/current-students/forms> under 'Assignment and Exam Forms.'

### How do I get performance exam feedback?

All students undertaking a performance exam will be sent examination feedback from the panel.

### What if I cannot attend all Concert Classes?

Students assigned to Concert Class must attend at least 8 of the 12 classes for the semester. Advice regarding clashes should be sought from the Concert Class coordinator.

### How do instrumental classes work?

Instrumental classes are a great chance to perform in an informal setting and receive coaching and advice from a tutor who specialises in your instrument or field. These classes serve as a precursor to the more formal performance classes such as Concert Class and Performance Class. Consult the Performance Class Timetable for a list of classes and their times and locations.

### Where will my recital be held?

Exams may be held in rooms at the Ian Potter Southbank Centre or the Conservatorium at Parkville. Some exams are also held at external venues, including Trinity College Chapel. Exam rooms depend on instrument group and availability of specialised venues.

### Can I travel during exam periods?

You must plan to be in Melbourne during the entire examination period (including the [special and supplementary period](#)), as the exam timetable is subject to change. Students can apply for Special Consideration if they cannot sit an exam and meet the eligibility criteria, though travel for a holiday is not considered a legitimate reason to reschedule an examination.

### Do I need to do a practical lesson every week?

It is recommended that all students have a practical lesson every week during the semester. Your individual schedule should be negotiated directly with your allocated instrumental or vocal teacher.

In an emergency, if you are unable to attend your lesson, you must communicate directly with your teacher, giving at least 24-hour notice when possible. Make-up lessons will be at the discretion of your teacher. Details of individual practical subject requirements can be found in the University [Handbook](#).

### How do I request a trial time in my exam room?

Students can sign up for trial times during SWOTVAC (non-teaching period before exams) in rooms where their exams will be held and will be notified via their student email where and when sign-up sheets are available.

### I am interested in Early Music. Who can I speak to?

Contact Mr Lyndon Watts, Head of Early Music, for information on Early Music activities.  
[lyndon.watts@unimelb.edu.au](mailto:lyndon.watts@unimelb.edu.au)

### I am interested in New Music. Who can I speak to?

Contact Dr Melody Eotvos, Head of New Music, to find out about New Music activities.  
[melody.eotvos@unimelb.edu.au](mailto:melody.eotvos@unimelb.edu.au)

### Do I need to bring a copy of my music to my exam?

Yes, you need to bring one copy of all your music to your exam for the use of the examiners.

## Student Timetables and Room Bookings

---

[MyTimetable](#) is a class timetabling system that creates individual timetables for students based on submitted class preferences, ensuring everyone has an equitable opportunity of getting their preferred class timetable. You will use this system to create your class timetable prior to each study period.

Find out about setting your class timetables, including planning, reviewing and adjusting here:  
[Everything you need to know to create class timetables](#)

### Important info

Class timetable opening and closing dates vary for different subject study periods. Check the dates via [Timetable Dates](#) for semesters and non-standard study periods to see when you can build a timetable for your subjects.

For support and troubleshooting please go to [Timetable Help](#) for more information.

### Booking a room using TimeEdit

Make and manage your Fine Arts and Music room bookings via [TE Reserve](#).  
For instructional guides on using TE Reserve for the Faculty of Fine Arts and Music click [here](#).

### Students are required to check-in to room bookings.

- Once you have confirmed your booking, remember to check in your reservation on the day and time of your booking.
- If you do not check-in, your reservation will be released. The room will then become available for others to book.
- You will see Check-in instructions and a QR code near your booked room.
- Check-in opens 5 minutes before the start time of your reservation, and you will have 15 minutes to check-in.

Forgot to check-in?

- If you forget to check-in within this time and are still using the room, make sure you book it using same-day

bookings.

- If you book within the check-in period, it will auto-check in.

Cancelling your booking

- You can book rooms seven days in advance, if something comes up and you can't make the booking, it will be automatically cancelled on the day.
- Please remember all spaces are invaluable so if you book a room and things change, please be considerate and release your booking for others to use. You can log in and cancel your booking up to two hours in advance.

Please submit an enquiry to the FFAM Timetable and Room Bookings Team for any technical support with room bookings: [fineartsmusic-bookings@unimelb.edu.au](mailto:fineartsmusic-bookings@unimelb.edu.au)

For enquiries regarding class attendance, class details or other academically related queries, please contact the relevant Subject Coordinator.

For detailed information regarding your timetable, see the following page: [Timetable](#)

## Canvas (LMS)

---

Current students can access The University of Melbourne's Learning Management System (LMS), called Canvas. Think of Canvas as a digital classroom that connects you to what you need to know about your subjects, including subject materials, assessment deadlines, timetables, examination information and more. Canvas helps you navigate your activities and tasks, seek information, and receive announcements about what's happening in your subject, the Conservatorium, and the University. In addition to your subject sites, you will also be invited to join communities' groups over the course of your degree.

Log in to Canvas and access student user guides here: <https://lms.unimelb.edu.au/students>

## Examinations

---

### Practical Exams

Practical Exams in the Performance Stream are scheduled by the Faculty's Teaching Support Team for individual students enrolled in a subject that requires a technical or recital exam.

- A **technical exam** is the assessment for a practical music subject taken usually in the first semester of study at each year level. It might require performance of scales or études or other technical material.
- A **recital exam** is the assessment undertaken usually in the second semester of each year of study. It involves performance of repertoire with an accompanist, and students may invite a small number of friends or family to watch your performance.

Practical exams for Jazz and Improvisation - Individual Performance Studies will include a technical exam.

- 15 to 20-minute Individual Technical Exam (Principal Study)

Your Practical examination timetable can only be found on the [Faculty Exam Timetables webpage](#). Exam details for your subject such as marking rubrics and recital length requirements can be found for each subject via the [Canvas LMS \(Learning Management System\)](#) and the [University Handbook](#).

Students presenting recital exams are required to submit a [Practical Exam Program Approval form](#) prior to the

Census date as stated in the Handbook entry for the subject. Each recital examination subject has a set allowance of accompanist hours, paid for by the Conservatorium. Only Conservatorium-approved accompanists may be used for this scheme, and this list can be found [here](#). Discuss with your teacher or Head of Area about which accompanists to approach.

### Written Exams

All other types of exams held during the University examination period are referred to as “written” exams for the purposes of scheduling. Certain subjects may require a final examination assessment in the form of written, aural, presentation, practical or multiple tasks. Please check the assessment requirements for each of subject you are undertaking via the University Handbook and Canvas LMS ([Learning Management System](#)).

### Release of the examination timetables

Both the Practical and Written Examination timetables are released in Week 9 in each semester unless otherwise advised. Students must ensure they are available throughout the examination period.

## Special Consideration

---

The University has a Special Consideration policy that supports students affected by exceptional circumstances.

### Ongoing Support

Students with an ongoing condition or situation such as an illness, disability or commitment can register for ongoing support with the Student Equity and Disability Support Office (SEDS). Examples of ongoing support available include an academic adjustment plan, access to assistive technology, flexibility in attendance, extension in assignments, and equipment loans, among others. The information you provide is strictly confidential and protected by the University privacy policy. Please visit the Student Equity Support webpage for more detailed information on how to access this service: <https://services.unimelb.edu.au/student-equity/current-students>.

### Unexpected Circumstances

If you experience unexpected circumstances that may impact on your studies, you may be eligible for [Special Consideration](#). Unexpected circumstances are situations beyond your control such as sudden illness (excluding minor ailments), sudden hardship or trauma, and bereavement. Please note that computer failure, public transport delays, personal events such as birthdays, travel plans, and minor ailments are **not** regarded as valid grounds for special consideration.

The impact of these circumstances is expected to last **more than ten days and less than six weeks**. If the impact is less than ten days, then you should apply for an extension (see below). If the impact is expected to be more than six weeks, then consider applying for ongoing support. Please visit the Student Equity Support webpage for more detailed information on how to access this service: <https://services.unimelb.edu.au/student-equity/current-students>.

### Assignment Extensions

If an unforeseen situation impacts upon your ability to complete an assessment task on time, you may be eligible for **up to 10 working days’ extension**. To apply, please submit a [Fine Arts and Music Assignment Extension application form](#). Assignment Extensions forms cannot be used to reschedule examinations; only students with approved special consideration and extenuating circumstances can request to defer their exam.

Valid supporting documentation (such as a medical certificate or Health Professional Report) must be provided for all Assignment Extension applications. Applications must be submitted *before* the assignment’s due date; otherwise, students should apply via Special Consideration as described above. See the table below for more details.

Please note - the extension form cannot be used for exams, tests, or quizzes including performance exams that are video submissions (or any other online exam).

### Assignment Extension or Special Consideration?

	Length of extension requested: 10 working days or less	Length of extension requested: more than 10 working days
<b>Request timing:</b> Before/on due date	Assignment Extension Application	Special Consideration (unexpected circumstances) or <a href="#">Registration for ongoing support</a>
<b>Request timing:</b> After due date	Special Consideration (unexpected circumstances)	Special Consideration (unexpected circumstances) or <a href="#">Registration for ongoing support</a>

## Academic Integrity

The Faculty of Fine Arts and Music expects all students to conduct themselves in a manner which is fair, honest and consistent with the principles of academic integrity. Academic integrity and honesty are described within the following resources.

1. *Student Academic Integrity Policy (MPF1310)*: <https://policy.unimelb.edu.au/MPF1310>
2. *Academic Board Regulation, Part 8. Division 2, Sections 42 and 43 – Student academic misconduct & plagiarism*: <http://www.unimelb.edu.au/governance/statutes>

### Plagiarism and Collusion

Additional resources specifically relating to plagiarism and collusion include:

1. The *Academic Integrity Module (AIM)*, which can be accessed on the LMS: <https://lms.unimelb.edu.au/>
2. The University *Academic Integrity* website: <http://academicintegrity.unimelb.edu.au/>

### Other Forms of Academic Misconduct

Cheating in an exam or submitting an assignment that you have copied from someone else are clear examples of academic misconduct, but they are not the only ones. According to the University Academic Board regulations, section 42, a person commits student academic misconduct if they are a student and:

- (a) by act or omission does anything which is intended to or is likely to have the effect of obtaining for that student or any other person an advantage in the performance of assessment, by unauthorised, unscholarly, or unfair means whether the advantage was obtained; or
- (b) in relation to an examination or assessment, includes but is not limited to, a student who:
  - i. engages in cheating;
  - ii. engages in plagiarism;
  - iii. resubmits in whole or in part one's own work for another assessment item;
  - iv. gives or provides one's own work to someone else;
  - v. falsifies or misrepresents data or results;
  - vi. improperly colludes with another person or persons;
  - vii. fails to comply with examination or assessment rules or directions;
  - viii. engages in other conduct with a view to gaining unfair or unjustified advantage;
  - ix. uses or possesses any unauthorised or prohibited information, books, notes, paper, or other materials;
  - x. directly or indirectly assist any other student or accept assistance from any other person;
  - xi. copies from or otherwise uses the answer of any other person engaged in the performance

- of the same or comparable component of assessment or permits any other person to copy from or otherwise use his or her answer;
- xii. forges or falsifies documents to gain for himself or herself, or for any other person, any academic advantage or advancement to which he or she or that other person is not entitled;
  - xiii. purchases or obtains assessment materials from commercial services or other individuals;
  - xiv. sells assessment materials to entities or individuals; and
  - xv. in relation to research, commits research misconduct

Make sure you understand the forms of academic misconduct listed above. All forms of academic misconduct are serious offences and will be managed according to the *Student Academic Integrity Policy (MPF1310)*.

## ***Music Collections in the Library***

The University of Melbourne's **Southbank Library** is the dedicated music, visual and performing arts library supporting the Faculty of Fine Arts and Music (including the Melbourne Conservatorium of Music and the Victorian College of the Arts): <https://library.unimelb.edu.au/southbank-library>

The Southbank Library is located in the Hub Building, Southbank Campus, and incorporates the Louise Hanson-Dyer Music Collection and Lenton Parr Visual and Performing Arts Collection.

You can request books and music scores online via the catalogue to be delivered to another campus. Books located at other University of Melbourne branch libraries can also be requested online via the catalogue to be couriered for pick up at Southbank Library. To request CDs and DVDs to be retrieved, contact the following email: [southbank-library@lists.unimelb.edu.au](mailto:southbank-library@lists.unimelb.edu.au)

### **The Collections**

The library has an extensive range of books, scores, journals, CDs, and DVDs that you can use, plus an extensive online library of eBooks, online scores, audio, and video material. Within the musical scores section, there are scores for performance that you can borrow at will, but there are also other types of scores: collected editions and miniature scores. Collected editions are editions of musical scores curated by scholars, whereas miniature scores are small-sized full scores that are normally used as study scores. Within the book collection, there are the general and reference collections, plus an extensive e-book collection. These are all accessible via the catalogue.

To locate an item, look it up in the [library catalogue](#). There are many ways for you to limit your search, including by the library in which the item is located, the type of material (printed book, printed music, online etc.).

The Rare Music Collection is located at the Baillieu Library at the Parkville campus – see <https://library.unimelb.edu.au/collections/special-collections/rare-music-collection> for details of this world class research collection. Items need to be requested online via the catalogue and viewed in the Special Collections Reading Room.

### **Finding Media**

To source CDs, DVDs, online audio, and video see the Media Collections for Fine Arts and Music LibGuide: [http://unimelb.libguides.com/media\\_visualandperformingarts](http://unimelb.libguides.com/media_visualandperformingarts)

### **Loan Periods, Renewing, and Returning Items**

Most books and scores are 28-day loans, but some of them are 7-day or overnight loans. Collected editions, journals, and the book reference collection are for library use only and are not borrowable. Miniature scores, the general book collection, CDs, and DVDs are all available for loan. For more information on borrowing, returning, and renewing items, see the Borrowing webpage: <http://library.unimelb.edu.au/borrowing>

### **The Music Score System**

Music scores are organised by instrument or form of composition. For a more in-depth explanation of the score system, see the Finding Music Scores LibGuide: <http://unimelb.libguides.com/findingmusicscores>

### **Borrowing from Other Universities**

The University of Melbourne libraries are part of a system called BONUS+, which allows students and staff to borrow books from the libraries of other universities in Australia and New Zealand. Books can be borrowed via this system if copies are all on loan, or it is not held. Check out the green BONUS+ button on the catalogue.

### **Library Fines**

Library items that are not returned by the due date or within the leeway period (see <http://library.unimelb.edu.au/borrowing/information/renewing> for more information on leeway periods) **will incur fines**. For all information on fines and suspensions, see <http://library.unimelb.edu.au/borrowing/information/fines>

## ***Peer Mentoring***

---

The University connects new students with a peer mentor and peer group to support the general transition and negotiation of the University, its programs, services, co-curricular activities, and campus during their first year. If you are a new undergraduate student starting a new course at the University in 2023, you are automatically part of the program! In the first few weeks of the semester, you will be matched with a peer mentor and a group of first-year peers from your course. You will meet with this group throughout your first two semesters of study. Shortly after you accept your offer, you will receive further information about the program, including details of your first group meeting. For more information, view the [Welcome to the Melbourne Peer Mentor Program \(unimelb.edu.au\)](#) webpage.

## ***The Music Students' Society***

---

The Music Students' Society, more commonly known as the MSS, is a University of Melbourne Student Union (UMSU) affiliated club that provides events for both its members and the whole of the MCM. They hold a variety of small events throughout the year, from BBQs and pizza events to games and trivia nights. They also hold two main events per year: a boat cruise in Semester 1, and a ball in Semester 2. The MSS has a small membership fee. You can find MSS on Facebook <https://www.facebook.com/musicstudentsociety>  
The society's email is: [mss.unimelb@gmail.com](mailto:mss.unimelb@gmail.com)

## ***Faculty Scholarships***

---

The Faculty of Fine Arts and Music scholarships provide hundreds of artists with financial support, encouragement, and reward for their efforts. There is an array of scholarships available for current undergraduate and graduate students, along with a selection for those students who have completed their studies at the Faculty. Please note that you may also be eligible for scholarships offered by the University: <https://scholarships.unimelb.edu.au/>

## ***Facilities***

---

**Locker Hire**

The Ian Potter Southbank Centre has locker facilities to store instruments of all sizes and personal belongings. Lockers will be open for purchase on Monday 26 February for Semester 1 and full year hire. The hire fees are \$25 per semester or part thereof and must be vacated/rehired after 2 consecutive semesters.

All locker purchases can be made via the [Locker Hire link](#). Once payment is received, students will be assigned a locker and pin code (for use with the keypad combination locks fitted) via email based on the size and location of their purchase. Email [fineartsmusic-io@unimelb.edu.au](mailto:fineartsmusic-io@unimelb.edu.au) for further information.

### 2024 Hire Periods & Pricing

Hire Period	Available to Hire	Pricing
Full Year Semester 1	Monday 26 February 2024	\$50.00
	Monday 26 February 2024	\$25.00
Semester 2 (Mid-year)	Monday 22 July 2024	\$25.00

### IMPORTANT INFORMATION:

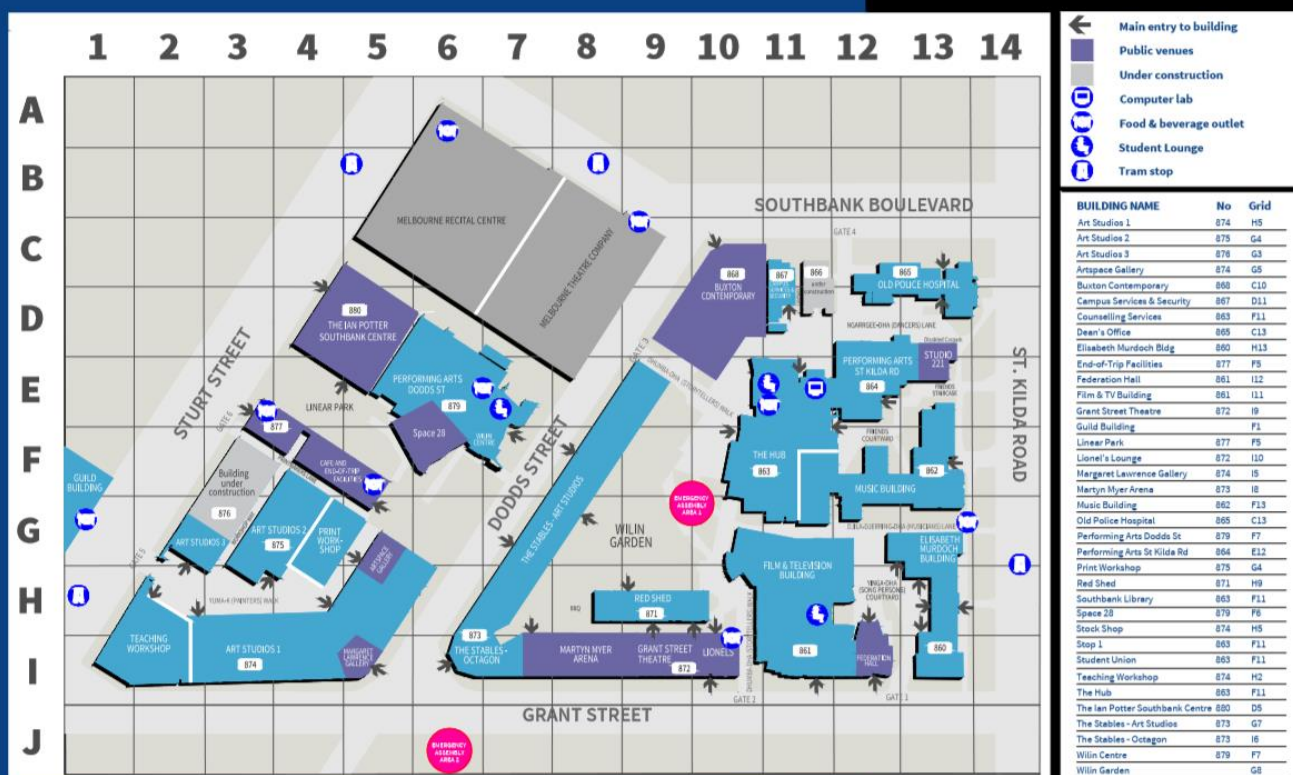
- Lockers are subject to availability.
- More information about locker sizes and instrument suitability can be found here: <https://ecommerce.unimelb.edu.au/faculty-stores/faculty-of-fine-arts-and-music/locker-hire>
- For Semester 1 hire only, lockers must be vacated mid-July.
- For Semester 2 & Full Year hire, lockers must be vacated on or before mid-December.
- Lockers not vacated by these dates will result in the removal of your lock by Campus Security and items may be sent to landfill or recycling.

## Digital Studios (Southbank)

The Fine Arts & Music Digital Hub (Southbank) consists of two primary computer-based production spaces and a third Teaching Lab accessible to all students and staff from the various disciplines across the faculty.

These studios facilitate experimentation, research, and collaboration, while also providing training workshops in digital media processes. The staff based in the studios are available for support in students' creative applications of digital technology to their contemporary arts and music practices.





The University of Melbourne respectfully acknowledges the Boonwurrung and Wurundjeri people of the Eastern Kulin nation as the traditional custodians of the land on which this campus is situated.

Prepared by Infrastructure Services, 15th January 2019

## Access issues?

Access to each room is via swipe access with your student card. If you are unable to access practice rooms with your Student ID Card, please email Fine Arts and Music Infrastructure & Operations Access Requests [fineartsmusic-ioaccess@unimelb.edu.au](mailto:fineartsmusic-ioaccess@unimelb.edu.au) with the following information:

- Name
- Student ID
- Course
- Card expiry date
- Access issue

**Please note** that the digital studios (except for Room 104, Building 863 The Hub) are used for daytime, evening, and weekend classes. These sessions may also be scheduled during non-teaching weeks. During these times, the studios are only accessible to students participating in the sessions and Room 104, Building 863 The Hub can be used instead.

## Digital Hub Studios

Fine Arts and Music Digital Hub: <http://vca.unimelb.edu.au/about/digital-hub>

It is recommended that students make appointments with staff when specific assistance is required. Digital staff are available from Monday to Friday, 9am-5pm

**863 G12 (Digital Teaching Hub)** specialises in audio production but also supports 2D image and moving image/video

editing. Available software includes: Logic Pro X, Ableton Live, REAPER, Symphonia, Sibelius, Adobe CC, Final Cut Pro X, Media Composer, Davinci Resolve, Microsoft Office & Endnote. Digital Studio One seats 14 students plus 1 lecturer/presenter.

**863 G09 (Digital Teaching Hub)** specialises in 2D, 3D, moving image/video editing and audio production.

These workstations are equipped with Eizo 4K calibrated monitors and provide software and applications specific to image editing, scanning and colour correction. Available hardware & software includes:

- Eizo 4K calibrated monitors
- Imacon Flextight HDR film scanner (online booking required)
- V700 Flatbed film scanner
- A4 & A3 Flatbed document scanners
- MakerBot 3D printer (via online booking)
- Epson P800 pigment inkjet printer
- Lightbox for film viewing
- Wacom tablets (available for loan from staff)
- Adobe CC
- Color Perfect
- Final Cut Pro X
- Ableton Live
- Davinci Resolve
- Autodesk Maya
- Blender
- Sibelius
- Microsoft Office & Endnote etc.

### Digital Hub Support Office & Print Studio

#### Hub Building (863)

Monday to Friday: 9am-5pm

Printing Services in the Hub - Students are advised to read the information regarding printing arrangements at <https://studentit.unimelb.edu.au/study/print-and-scan>.

## Practice Rooms

---

Conservatorium students have access to a wide range of spaces for individual and group practices across both the Southbank and Parkville campuses. You can reserve your practice spaces via TimeEdit, the system we use for booking rooms [here](#).

### Southbank Campus

#### Individual Practice Rooms

##### Music Building (862) St Kilda Rd, Southbank

- **Availability:** Monday, Wednesday, Friday, 8am to 11pm; Tuesday, Thursday, 8am to 10:30pm; Saturday, 9am to 10:30pm; Sunday, 9am to 8:30pm. Excludes [University Holidays](#).
- **Access:** Swipe-card access (using Student ID card)
- **Bookings:** via TimeEdit – [Timetable and Room Bookings](#)

##### The Ian Potter Southbank Centre (880) Sturt St, Southbank

- **Availability:** Monday to Friday, 9am to 11:30pm; Saturday, Sunday, 9am to 9pm. Excludes [University Holidays](#).

- **Access:** Swipe-card access (using Student ID card)
- **Bookings:** via TimeEdit – [Timetable and Room Bookings](#)

### Ensemble Practice Rooms

#### Music Building (862) St Kilda Rd, Southbank

- **Availability:** Monday, Wednesday, Friday, 8am to 11pm; Tuesday, Thursday, 8am to 10:30pm; Saturday, 9am to 10:30pm; Sunday, 9am to 8:30pm. Excludes [University Holidays](#).
- **Access:** Swipe-card access (using Student ID card)
- **Bookings:** via TimeEdit – [Timetable and Room Bookings](#)

#### The Ian Potter Southbank Centre (880) Sturt St, Southbank

- **Availability:** Monday to Friday, 9am to 11:30pm; Saturday, Sunday, 9am to 9pm. Excludes [University Holidays](#).
- **Access:** Swipe-card access (using Student ID card)
- **Bookings:** via TimeEdit – [Timetable and Room Bookings](#)

### Access Issue?

If you are unable to access practice rooms with your Student ID Card, please email [fineartsmusic-ioaccess@unimelb.edu.au](mailto:fineartsmusic-ioaccess@unimelb.edu.au)

### Parkville Campus

#### Individual Practice Rooms

**Location:** 214 Berkeley Street (off Grattan Street)

- **Availability:** 24 hours, 7 days a week. Available on [University Holidays](#).
- **Access:** Swipe-card access (using Student ID card; please do not prop open doors for other students)
- **Bookings:** Bookings via ASIMUT – [Timetable and Room Bookings](#)

**Music Basement Annex** (Piano students only)

- **Availability:** Monday to Friday, 9am–6pm. Excludes [University Holidays](#).
- **Priority Access to space:** Piano Students
- **Access:** Open during the times above, ensure you have a student card in person.
- **Bookings:** Bookings are limited to a maximum of 2 hours per day via ASIMUT – [Timetable and Room Bookings](#)

### Ensemble Rooms

**Location:** Room B81 & Loughlin Room (Chamber Music students only)

- **General availability:** Monday–Friday, 9am–6pm (when not in use for classes). Excludes [University Holidays](#).
- **After Hours availability:** None.
- **Access:** Accessible during the above (**when not in use for classes**).
- **Bookings:** Bookings are limited to a maximum of 2 hours per day via ASIMUT – [Timetable and Room Bookings](#)
- The *ASIMUT* – [Timetable and Room Bookings](#) allows students to book faculty spaces for individual and group rehearsals.

Depending on the degree and instrument of study, each student is provided with a booking quota (the number of hours which can be booked each day) and a set of suitable rooms to book. Generally, students can book spaces up to seven days in advance.

Video guides and more information about ASIMUT can be found on the faculty room bookings page:

<https://finearts-music.unimelb.edu.au/current-students/bookings-and-timetables/timetable-and-room-bookings>

## Important Booking Information

Booking spaces for people outside the Faculty of Fine Arts and Music is **strictly prohibited**.

Use of any space may result in booking privileges being restricted. Misuse includes, but is not limited to, any of the following:

- Failing to cancel a booking.
- Failure to disclose the nature of activity, resulting in disruption to classes or damage to property.
- Leaving a space in an untidy state, including failing to pack away equipment/instruments.
- Booking a space for private non-curricular activities.

## Music & Fine Arts Student References

<https://finearts-music.unimelb.edu.au/current-students>

Name	Description	Link/resource
<b>Course Related</b>		
<b>My Course Planner</b>	Interactive CP (Course Planning) tool for undergraduate students	<a href="https://students.unimelb.edu.au/your-course/manage-your-course/planning-your-course-and-subjects/faculty-course-planning-resources/my-course-planner">https://students.unimelb.edu.au/your-course/manage-your-course/planning-your-course-and-subjects/faculty-course-planning-resources/my-course-planner</a>
<b>B-Mus Student Guides</b>	BMus course information	<a href="https://finearts-music.unimelb.edu.au/current-students/starting-out/bachelor-of-music-student-guides">https://finearts-music.unimelb.edu.au/current-students/starting-out/bachelor-of-music-student-guides</a>
<b>Stop 1 Southbank</b>	Stop 1 support for B-MUS & B-FA students	<a href="https://students.unimelb.edu.au/student-support/advice-and-help/stop-1/southbank">https://students.unimelb.edu.au/student-support/advice-and-help/stop-1/southbank</a>
<b>Ensembles</b>	Overview, timelines, and application details	<a href="https://finearts-music.unimelb.edu.au/current-students/ensembles">https://finearts-music.unimelb.edu.au/current-students/ensembles</a>
<b>Forms</b>	Important forms like assignment and exam forms, subject enrolment applications and special permission forms  Assessment and exam information and forms	<a href="https://finearts-music.unimelb.edu.au/current-students/forms">https://finearts-music.unimelb.edu.au/current-students/forms</a>  <a href="https://finearts-music.unimelb.edu.au/current-students/assessment-and-exams">https://finearts-music.unimelb.edu.au/current-students/assessment-and-exams</a>
<b>See other students' work</b>	Showcase: recent student work	<a href="https://finearts-music.unimelb.edu.au/showcase">https://finearts-music.unimelb.edu.au/showcase</a> <a href="https://finearts-music.unimelb.edu.au/showcase/graduate-season">https://finearts-music.unimelb.edu.au/showcase/graduate-season</a>
<b>Library drop-ins (Stop1)</b>	Daily peer academic writing support (online atm)	<a href="https://students.unimelb.edu.au/academic-skills/one-on-one-advice/study-and-learning-drop-ins">https://students.unimelb.edu.au/academic-skills/one-on-one-advice/study-and-learning-drop-ins</a>
<b>Student Services</b>	Health and welfare, careers, and employability, learning development, student admin, IT (Information Technology) and other support services are listed here	<a href="https://services.unimelb.edu.au/finder">https://services.unimelb.edu.au/finder</a>
<b>Student Life, Enrichment, Support</b>		
<b>Ask. Alumni Mentoring</b>	Connect with alumni once or multiple times in your format of preference	<a href="https://mentoring.unimelb.edu.au/p/p10/about">https://mentoring.unimelb.edu.au/p/p10/about</a> *open to all students
<b>Access Connections</b>	Mentoring program for UG students from under-represented backgrounds	<a href="https://mentoring.unimelb.edu.au/p/p1/pages/41717?src=tab">https://mentoring.unimelb.edu.au/p/p1/pages/41717?src=tab</a>

<b>Academic advising</b>	Navigate opportunities and challenges of studying with a senior staff member from the faculty	<a href="https://students.unimelb.edu.au/student-support/advice-and-help/academic-advising">https://students.unimelb.edu.au/student-support/advice-and-help/academic-advising</a>
<b>Melbourne Peer Mentor Program</b>	UG students matched with a later year student in a group of peers	<a href="https://students.unimelb.edu.au/student-support/advice-and-help/peer-mentor-program/new-students">https://students.unimelb.edu.au/student-support/advice-and-help/peer-mentor-program/new-students</a>
<b>The Social Connection</b>	Zoom hang-out with Unimelb students twice a week	<a href="https://students.unimelb.edu.au/the-social-connection">https://students.unimelb.edu.au/the-social-connection</a>

<b>Opportunities and Outreach</b>	Current and past opportunities and outreach like the Future Forward Symposium	<a href="https://finearts-music.unimelb.edu.au/current-students/opportunities-and-outreach">https://finearts-music.unimelb.edu.au/current-students/opportunities-and-outreach</a>
<b>Student Services and Amenities Fee (SSAF) Grant Program</b>	University-wide student initiative grants are available to students to contribute to the diverse student population's needs.	<a href="https://provost.unimelb.edu.au/awards-grants-initiatives/ssaf-grants">https://provost.unimelb.edu.au/awards-grants-initiatives/ssaf-grants</a>
<b>UMSU (University of Melbourne Student Union) Southbank</b>	Collection of clubs and student's initiatives at Southbank	<a href="https://umsu.unimelb.edu.au/communities/southbank/">https://umsu.unimelb.edu.au/communities/southbank/</a>
<b>Faculty of Fine Arts and Music news</b>	Student newsletter	<a href="https://finearts-music.unimelb.edu.au/about-us/news">https://finearts-music.unimelb.edu.au/about-us/news</a>
<b>Faculty of Fine Arts and Music events</b>	Upcoming events	<a href="https://finearts-music.unimelb.edu.au/events">https://finearts-music.unimelb.edu.au/events</a>
<b>Newsletter sign-up page</b>	VCA (Victorian College of the Arts) & MCM (Melbourne Conservatorium of Music) (Melbourne Conservatorium of Music) newsletter sign-up page	<a href="https://finearts-music.unimelb.edu.au/sign-up">https://finearts-music.unimelb.edu.au/sign-up</a>
<b>Timetable and room bookings</b>	ASIMUT system through which students can book rooms	<a href="https://finearts-music.unimelb.edu.au/current-students/bookings-and-timetables/timetable-and-room-bookings">https://finearts-music.unimelb.edu.au/current-students/bookings-and-timetables/timetable-and-room-bookings</a>
<b>Instrument loans</b>	Instruments available for loan for current students	<a href="https://finearts-music.unimelb.edu.au/current-students/bookings-and-timetables/conservatorium-instrument-loans">https://finearts-music.unimelb.edu.au/current-students/bookings-and-timetables/conservatorium-instrument-loans</a>
<b>Practice rooms</b>	For music, theatre rehearsals and other venues	<a href="https://students.unimelb.edu.au/campus-life/campuses-and-facilities/research-study-and-activity-spaces/practice-rooms">https://students.unimelb.edu.au/campus-life/campuses-and-facilities/research-study-and-activity-spaces/practice-rooms</a>

### General Student Special interest (Co-curricular) opportunities

Not included: GSA (Graduate Student Association) and UMSU listed clubs

Name	Description	Link/resource
<b>Sustainable campus</b>	Ways for students to get involved, e.g. project assistant for Green Impact, Internships, and a list of enviro-focused student clubs	<a href="https://sustainablecampus.unimelb.edu.au/get-involved/students">https://sustainablecampus.unimelb.edu.au/get-involved/students</a> <a href="https://sustainablecampus.unimelb.edu.au/student-groups-and-clubs">https://sustainablecampus.unimelb.edu.au/student-groups-and-clubs</a>

<b>UMSU Environment</b>	Weekly collective, ways to get involved	<a href="https://umsu.unimelb.edu.au/make-difference/environment/">https://umsu.unimelb.edu.au/make-difference/environment/</a> UMSU Southbank campus page: <a href="https://umsu.unimelb.edu.au/communities/southbank/">https://umsu.unimelb.edu.au/communities/southbank/</a>
<b>Museums &amp; Galleries</b>	Lists all the different collections across the University and how students can get involved.	<a href="https://museumsandcollections.unimelb.edu.au/">https://museumsandcollections.unimelb.edu.au/</a>
<b>UMSU Activities and gigs</b>	Listen to and be part of events, gigs, comedy, and talent shows	<a href="https://umsu.unimelb.edu.au/studentlife/activities/">https://umsu.unimelb.edu.au/studentlife/activities/</a>
<b>Union House Theatre</b>	Get involved with theatre (all levels), includes information on the various theatre groups.	<a href="https://umsu.unimelb.edu.au/studentlife/theatre/">https://umsu.unimelb.edu.au/studentlife/theatre/</a>
<b>UMSU creative Arts</b>	Ways for students to get involved in making art	<a href="https://umsu.unimelb.edu.au/express-yourself/arts/">https://umsu.unimelb.edu.au/express-yourself/arts/</a>
<b>UMSU Gallery</b>	George Paton Gallery. Workshops, Newsletter, Arts lab, proposals	<a href="https://umsu.unimelb.edu.au/studentlife/gallery/">https://umsu.unimelb.edu.au/studentlife/gallery/</a>
<b>UMSU Media department</b>	Get involved with media (student magazine, video, and radio)	<a href="https://umsu.unimelb.edu.au/express-yourself/media-department/">https://umsu.unimelb.edu.au/express-yourself/media-department/</a>
<b>Pursuit</b>	Read Pursuit to find out about current research and get inspired	<a href="https://pursuit.unimelb.edu.au/">https://pursuit.unimelb.edu.au/</a>
<b>Events</b>	Public lectures, performances, expos, film screenings etc.	<a href="https://events.unimelb.edu.au/">https://events.unimelb.edu.au/</a>
<b>Wilin Centre for Indigenous Arts and Cultural Development</b>	The Wilin Centre connects Indigenous visual, design and performing artists with a pathway to their future in the arts.	<a href="https://finearts-music.unimelb.edu.au/about-us/wilin">https://finearts-music.unimelb.edu.au/about-us/wilin</a>

## Health and Safety

As part of the ongoing response to the pandemic, please visit our dedicated [COVID19 student updates](#) page to keep informed on how we continue to manage activities on and off campus.

### Emergency

In case of an emergency on campus, please notify local emergency wardens and Campus Security.

**Campus Security: 9035 9311** (Southbank campus) or **8344 6666** (Parkville campus)

**Police/Fire/Ambulance: 000 (0 000 from internal phone)**

### Evacuation Instructions

If you hear the **Alert Tone** (*beep beep beep*), await instructions and prepare to evacuate.

If you hear the **Evacuation Tone** (*whoop whoop whoop*), or have been instructed to evacuate:

1. Leave by the stairs (do not use the lifts).
2. Move to the assembly area as directed.
3. Remain at the assembly area until advised by Emergency Personnel or Local Emergency Warden or Security that it is safe to leave or return to the building.

### Evacuation Assembly Areas

### Southbank Campus

- East (St Kilda Road) side of campus: grass area adjacent Building 871 Red Shed
- West (Sturt Street) side of campus: grass area at corner of Grant & Dodds Street

### Parkville Campus

- Lawn area behind the Grainger Museum  
NB: the building's assembly area as shown on the evacuation diagrams

### **First Aid**

- First Aid Officers are listed on the Building Emergency Contacts lists.
- First Aid Kits are available in all buildings, in publicly accessible areas.

### **Incident Reporting**

An **incident** is any unplanned event resulting in, or having a potential for, injury, ill health, damage, or other loss.

A **hazard** is a situation unrelated to a person with potential for harm: human injury/illness, property damage or environmental.

All incidents or hazards must be reported to staff and recorded in the [Incident Report Form](#) as soon as possible. An [Incident Report](#) is to be completed by staff, students, or visitors who have incurred an injury or illness, or who are providing details of any incident that creates a risk to the health or safety of a person/s.

### **Safety is a shared responsibility.**

Further information regarding the Universities OH&S (Occupational Health & Safety) policy and safe working procedures is available at:

<https://policy.unimelb.edu.au/MPF1205>

### **Responsibilities of Others in the Workplace**

<https://safety.unimelb.edu.au/health-and-safety-contacts/responsibilities-of-personnel>

## ***Safer Community Program***

---

Everyone has the right to feel safe, and the University aims to provide staff and students with a physical and online environment that is free from unlawful discrimination, sexual harassment, and bullying.

### **Seeking advice and support**

The University takes all allegations of discrimination, sexual harassment and bullying very seriously. If you, or someone you know, have experienced discrimination, sexual harassment or bullying, [Safer Community](#) can provide support, referrals, and information to assist you.

### **SafeZone App**

[SafeZone](#) is a free mobile phone application staff and students can use in the event of emergency at the University of Melbourne. The University aims to promote an environment that fosters safe learning, working, and living and provides the opportunity to pass on behavior of concern before it develops into something serious.

You can download the [SafeZone](#) app for [Android](#) and or [iPhone](#).

### **For immediate, 24/7 help contact Safer Community**

If you are in immediate danger, contact University Security on **03 8344 6666** or the Police on **000**.

The Safer Community Program is located at Stop 1 (Parkville) 757 Swanston Street.

Tel: 03 9035 8675

Email: [safer-community@unimelb.edu.au](mailto:safer-community@unimelb.edu.au)

## Further Study

---

For full details of graduate courses offered by the Faculty of Fine Arts and Music, please consult:

<https://finearts-music.unimelb.edu.au/study-with-us>

### Honours

#### **Bachelor of Music (Degree with Honours)**

The Bachelor of Music (Honours) is an intensive and highly specialised one-year program designed to round off your undergraduate learning in music. The course prepares you for entry into the music profession and creates a direct pathway to graduate coursework and research opportunities in music. Students choose from one of the following specialisations: Performance, Composition, Musicology and Ethnomusicology, Jazz and Improvisation, and Interactive Composition. You can also apply for a Tailored Program.

### Graduate Coursework Programs

#### **Master of Music (Performance Teaching)**

A specialist coursework degree enabling graduates in Western classical and contemporary music to work as performer-teachers in a variety of situations, including community, private provider and further education settings, and as instrumental/vocal instructors in schools.

#### **Master of Music (Orchestral Performance)**

A specialist coursework degree, offered in conjunction with the Melbourne Symphony Orchestra, delivering elite-level training for orchestral instrumentalists.

#### **Master of Music (Opera Performance)**

A specialist coursework degree, delivering elite-level training for opera performers.

#### **Master of Music Therapy**

A coursework program leading to professional registration as a Music Therapist (RMT) with the Australian Music Therapy Association (Inc.).

### Graduate Research Programs

#### **Master of Music**

Specialisations are available in the following areas:

- Music Performance
- Conducting
- Composition
- Musicology/Ethnomusicology
- Music Therapy

#### **Doctor of Philosophy**

Specialisations are available in the following areas:

- Composition
- Interactive Composition
- Jazz & Improvisation



- Music Performance
- Music Psychology & Performance Science
- Music Therapy
- Musicology
- Ethnomusicology

