



## 2024 Symphonic Ensembles Code of Conduct

Thank you for your expression of interest in the University of Melbourne's Symphonic Ensembles subject. Should you be successful in gaining a place, this document explains the conditions of acceptance for this position.

The Melbourne Conservatorium of Music (MCM) has four performing groups within the Symphonic Ensembles subject:

- University of Melbourne Symphony Orchestra
- University of Melbourne Wind Symphony
- Melbourne Conservatorium of Music Philharmonic Orchestra
- Melbourne Conservatorium of Music Concert Band

The University of Melbourne Symphony Orchestra and Wind Symphony take priority over all other symphonic ensembles. Students who play a symphonic instrument and wish to participate in any of the four ensembles above are required to audition. Auditions are held in February, after which students will be rostered on merit, however mid-year recorded auditions are also held for students commencing studies in Semester 2.

At the completion of the audition process, students will be placed by staff in up to two ensembles from the list above (unless the student requests to be in three ensembles). Once rostered there is no flexibility for negotiating a change, without the consent of the Head of Instrumental Area and the subject coordinator. Please also note rostering and assignments are subject to change throughout and between semesters, and students cannot nominate their preferred ensemble.

Please note that participation in Symphonic Ensembles is a requirement for Performance and Practical Music subjects and serves as a hurdle. If students are placed in a second ensemble then may choose to enrol in a SE elective subject; arrangements for Ensemble and credits are outlined in the [Handbook](#). New students will also have the opportunity to attend the Orientation Ensembles Q&A session on Thursday 1<sup>st</sup> February where ensembles arrangements and participation requirements will be discussed.

Upon acceptance into the Symphonic Ensemble subject, it is crucial to ensure you are correctly enrolled and can meet the subject's learning outcomes that include assessment and participation hurdles (attending classes, rehearsals, and performances). Please note that not all applicants will be placed into an SE ensemble. Those who are not placed may seek guidance from their Head of Instrument or refer to the Unimelb [Handbook](#) for available alternative enrolment options.

It is understood that your combined rehearsal/performance times (for each allocated ensemble) will not exceed the maximum time commitment as defined by the 2024 Unimelb [Handbook](#).

**All students in the Symphonic Ensembles subject must comply with the following Code of Conduct:**

- Commit to attend all projects they are rostered in, including 100% punctual attendance of rehearsals and performances for each program as outlined in the accompanying schedules.
- Thoroughly prepare assigned parts prior to all rehearsals. This includes listening to various recordings of each work (where available).
- Adhere to the fundamental tenets of professionalism including, but not limited to, punctuality, respect and camaraderie as a participating musician who strives towards achieving the highest collective artistic standards possible.
- Other than for tuning purposes, use of mobile phones and other non-essential equipment that may distract others is prohibited.
- Fully commit to participating in an ensemble, including declining external music or work engagements (unless an absence form is approved) or other extracurricular activities that may prevent you from honouring this Code of Conduct. Examples of non-compliance include:
  - Leaving the ensemble for professional reasons (i.e work).
  - Unexcused absences.
  - Accepting work outside the MCM that clashes with Symphonic Ensembles rehearsals and/or performances.
- Take direction from staff and respond in a timely manner when contacted.
- Be prepared to accept any reasonable request made of you during the course of the semester. For example, selected students may be required to participate in an event by another ensemble i.e the Honours Composers reading workshop or any special symphonic projects that may arise.
- Comply with the Performance Dress Code.
- Return original parts to Symphonic Ensemble staff once a program has concluded. Fines will be handed out if parts are not returned (even for non-Faculty, non-enrolled participating students).
- Permit your performance to be recorded, photographed or released online or by other media formats. This may include streaming on the internet or in promotional materials for the University, Faculty or MCM. For more information regarding privacy at the University of Melbourne please [click here](#).
- Grant the University of Melbourne copyright and performance rights in perpetuity for all filmed, recorded, streamed performances and photographic material.
- The University may ask you to sign an audio/visual release and IP license confirming the above if you are accepted into the subject.

- Commit fully to the aforementioned conditions and act responsibly and in accordance with University of Melbourne policies:
  - Student Conduct Policy: <https://policy.unimelb.edu.au/MPF1324>
  - Assessment and Results Policy: <https://policy.unimelb.edu.au/MPF1326>
  - Enrolment and Timetabling Policy: <https://policy.unimelb.edu.au/MPF1294>
  - Academic Progress Review Policy (Coursework): <https://policy.unimelb.edu.au/MPF1291>

## **NON-ENROLLED PARTICIPATION**

Students wishing to participate as a non-enrolled student must understand that the subject and this Code of Conduct (especially its expectations regarding attendance, practice, time commitment and audition procedure) hold the same as if one is enrolled in the subject (including a minimum standard of AMEB grade 8 or very high grade for VCE solo performance). If a student commits to participate in a non-enrolled capacity and does not fulfil all expectations as stated in the Symphonic Ensembles Code of Conduct, Rehearsal & Performance Schedules and other provided information around subject events, then the student may be subject to loss of scholarship, and/or prevented from auditioning, participating or enrolling in the Symphonic Ensembles subject in the future.

## **ABSENCES**

- All last-minute absences (i.e illness, covid isolation, transport issues etc) must be sent to **[symphonic-ensembles@unimelb.edu.au](mailto:symphonic-ensembles@unimelb.edu.au)**. You must also cc in your section leader as per the current program of your ensemble. Emails or text sent direct to the Orchestral Coordinator or another staff members will not be acknowledged.
- An application for [Excused Absences Form](#) must be submitted for all absence requests no later than close of business **Monday of Week 3** in the semester.
- Only absences due to high-level artistic (i.e MSO, OV), compassionate or compelling health, family or personal reasons may be considered.
- Except in rare circumstances, absence requests will not be considered if submitted after the Monday of Week 3 in each academic teaching semester.
- Absences are not permitted in concert week unless due to an urgent or medical reason.
- A medical certificate is required for any absence due to illness.
- In the event of minor injury prohibiting your active participation, you still must attend all rehearsals and performances as an observer.
- If the reason for your attendance waiver is a short to long-term absence relating to health or other extenuating circumstances that will foreseeably affect your assessment of the subject, then you have to submit an application for [Special Consideration](#).
- When an absence request is granted, and a deputy is required, all correspondence between the excused player and the deputising player must have the Orchestral Coordinator, the ensemble conductor and the section leader copied in, so that there is no last-minute confusion within the section.

## ENSEMBLE SUBJECT CODES

Please be aware of the following subject codes when completing your enrolment:

ENSEMBLES	CODES
<b>Symphony Orchestra</b> <b>Wind Symphony</b> <b>Philharmonic Orchestra</b> <b>Concert Band</b>	Semester 1: MUSI10060/MUSI20093/MUSI30185 Symphonic Ensembles Semester 2: MUSI10061/MUSI20094/MUSI30186 Symphonic Ensembles  <b>Breadth Subjects:</b> Semester 1: MUSI10235/MUSI20124/MUSI30279 Symphonic Ensembles (Breadth) Semester 2: MUSI10236/MUSI20123/MUSI30280 Symphonic Ensembles (Breadth)  <b>Bachelor of Music (Honours):</b> Semester 1: MUSI40063 Honours Ensemble 1 Semester 2: MUSI40080 Honours Ensemble 2  <b>Masters of Music (Orchestral Performance) students</b> Semester 1: MUSI90217 Orchestral Instrument Performance 1 Semester 2: MUSI90220 Orchestral Instrument Performance 2
<b>Brass Ensemble</b>	Semester 1: MUSI10052/MUSI20073/MUSI30167 Brass Ensemble 1 Semester 2: MUSI10053/MUSI20074/MUSI30168 Brass Ensemble 2
<b>String Ensemble</b>	Semester 1: MUSI10068/MUSI20091/MUSI30183 String Ensemble 1 Semester 2: MUSI10069/MUSI20092/MUSI30184 String Ensemble 2

## SYMPHONIC ENSEMBLES – KEY STAFF

### Associate Professor Richard Davis

**Head of Orchestral Studies, Chief Conductor of the UoM Symphony Orchestra & MCM Philharmonic Orchestras, and Symphonic Ensembles Subject Coordinator**

richard.davis@unimelb.edu.au

### Dr Joseph Lallo

**Senior Lecturer in Music (Performance – Saxophone) & Ensembles Convenor**

joseph.lallo@unimelb.edu.au

### Wind Ensembles Director

To be confirmed

### Edwina Dethridge

**Orchestral Coordinator**

edwina.dethridge@unimelb.edu.au

Ph: 9035 4201 / Mob: 0466 016 107

*For all non-academic/operational, personnel and administrative matters*

### Last-minute absences

symphonic-ensembles@unimelb.edu.au

### Academic Support Office

fineartsmusic-aso@unimelb.edu.au

*For general Faculty academic enquires*

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