



2022 Symphonic Ensembles Code of Conduct

Thank you for your expression of interest in the University of Melbourne's Symphonic Ensembles subject. Should you be successful in gaining a place, this document explains the conditions of acceptance for this position.

The Melbourne Conservatorium of Music (MCM) has four performing groups within the Symphonic Ensembles subject:

- University of Melbourne Symphony Orchestra
- University of Melbourne Wind Symphony
- Melbourne Conservatorium of Music Philharmonic Orchestra
- Melbourne Conservatorium of Music Concert Band

The University of Melbourne Symphony Orchestra and Wind Symphony take priority over all other symphonic ensembles. Students who play a symphonic instrument (wind, strings, brass, percussion) and wish to enrol or participate in any of the four ensembles above are required to audition. Auditions for all ensembles are usually held in February, after which students will be rostered on merit, however mid-year auditions are also held for students commencing studies in Semester 2.

At the completion of the audition process, students will be placed by staff in up to two ensembles from the list above (unless the student requests to be in three ensembles). Once rostered there is no flexibility for negotiating a change, without the consent of the Head of Instrumental Area and the ensemble conductor. Please also note rostering and assignments are subject to change throughout and between semesters. It is understood that your combined rehearsal/performance times will not exceed the maximum time commitment as defined by the 2022 Unimelb Handbook.

All students in the Symphonic Ensembles subject must comply with the following Code of Conduct:

- Commit to attend all projects they are rostered in, including 100% punctual attendance of rehearsals and performances for each program as outlined in the accompanying schedules.
- Thoroughly prepare assigned parts prior to all rehearsals. This includes listening to various recordings of each work (where available).
- Adhere to the fundamental tenets of professionalism including, but not limited to, punctuality, respect and camaraderie as a participating musician who strives towards achieving the highest collective artistic standards possible.
- Other than for tuning purposes, use of mobile phones and other non-essential equipment that may distract others is prohibited.
- Fully commit to participating in an ensemble, including declining external music or work engagements (unless approved by the ensemble conductor) or other extracurricular activities

that may prevent you from honouring this Code of Conduct. Examples of non-compliance include:

- Leaving the ensemble for professional reasons (i.e work)
 - Unexcused absences
 - Accepting work outside the MCM that clashes with Symphonic Ensembles rehearsals and/or performances
- Take direction from staff and respond in a timely manner when contacted.
 - Be prepared to accept any reasonable request made of you during the course of the semester. For example, selected students may be required to participate in an event by another ensemble i.e the Honours Composers reading workshop or any special symphonic projects that may arise.
 - If accepted into the subject, you must ensure you are enrolled correctly and comply with all subject requirements as listed in the Unimelb 2022 Handbook. Please note that, after the audition process, not all applicants will be rostered into an ensemble. This might be because of over-subscription of a particular instrumental section or due to a lower than acceptable standard. In either case, applicants cannot participate in the Symphonic Ensembles subject and must un-enrol (and choose a suitable alternative) otherwise an automatic fail will be issued at the end of semester.
 - Comply with the [Performance Dress Code](#).
 - Original parts must be returned to the Orchestral Coordinator once a program has concluded. Submission of student marks will be withheld until parts are returned (even for non-Faculty, not-for-credit students).
 - Permit your performance to be recorded, photographed or released online or by other media formats. This may include streaming on the internet or in promotional materials for the University, Faculty or MCM. For more information regarding privacy at the University of Melbourne please [click here](#).
 - Grant the University of Melbourne copyright and performance rights in perpetuity for all filmed, recorded, streamed performances and photographic material.
 - The University may ask you to sign an audio/visual release and IP licence confirming the above if you are accepted into the subject.
 - Commit fully to the aforementioned conditions and act responsibly and in accordance with University of Melbourne policies:
 - Student Conduct Policy: <https://policy.unimelb.edu.au/MPF1324>
 - Assessment and Results Policy: <https://policy.unimelb.edu.au/MPF1326>
 - Enrolment and Timetabling Policy: <https://policy.unimelb.edu.au/MPF1294>
 - Academic Progress Review Policy (Coursework): <https://policy.unimelb.edu.au/MPF1291>
 - Covid-19 Vaccination Requirements Policy: <https://policy.unimelb.edu.au/MPF1360>

NOT-FOR-CREDIT PARTICIPATION

Students wishing to participate not-for-credit or are not enrolled in the subject must understand that the subject and this Code of Conduct (especially its expectations regarding attendance, practice, time commitment and audition procedure) hold the same as if one is enrolled in the subject (including a minimum standard of AMEB grade 8 or very high grade for VCE solo performance). If a student commits to participate in a not-for-credit capacity and does not fulfil all expectations as stated in the 2022 Symphonic Ensembles Code of Conduct, Rehearsal & Performance Schedules and other provided information, then the student may be subject to loss of scholarship, and/or prevented from auditioning, participating or enrolling in the Symphonic Ensembles subject in the future.

ABSENCES

- An application for [Excused Absences Form](#) must be submitted for all absence requests no later than close of business **Monday of Week 3** in the semester.
- Except in rare circumstances, absence requests will not be considered if submitted after the Monday of Week 3 in each academic teaching semester.
- Only absences due to high-level artistic (i.e MSO, OV), compassionate or compelling health, family or personal reasons may be considered.
- A medical certificate is required for any absence due to illness.
- In the event of minor injury prohibiting your active participation, you still must attend all rehearsals and performances as an observer.
- If the reason for your attendance waiver is a short to long-term absence relating to health or other extenuating circumstances that will foreseeably affect your assessment of the subject, then you have to submit an application for [Special Consideration](#).
- When an absence request is granted, and a deputy is required, all correspondence between the excused player and the deputising player must have the Orchestral Coordinator, the ensemble conductor and the section leader copied in, so that there is no last-minute confusion within the section.

ENSEMBLE SUBJECT CODES

Please be aware of the following subject codes when completing your enrolment.

ENSEMBLES	CODES
Symphony Orchestra Wind Symphony Philharmonic Orchestra Concert Band	Semester 1: MUSI10060/MUSI20093/MUSI30185 Symphonic Ensembles Semester 2: MUSI10061/MUSI20094/MUSI30186 Symphonic Ensembles Breadth Subjects: Sem. 1: MUSI10235/MUSI20124/MUSI30279 Symphonic Ensembles (Breadth) Sem. 2: MUSI10236/MUSI20123/MUSI30280 Symphonic Ensembles (Breadth) Bachelor of Music Honours: Semester 1: MUSI40063 Honours Ensemble 1 Semester 2: MUSI40080 Honours Ensemble 2
Brass Ensemble	Semester 1: MUSI10052/MUSI20073/MUSI30167 Brass Ensemble 1 Semester 2: MUSI10053/MUSI20074/MUSI30168 Brass Ensemble 2
String Ensemble	Semester 1: MUSI10068/MUSI20091/MUSI30183 String Ensemble 1 Semester 2: MUSI10069/MUSI20092/MUSI30184 String Ensemble 2

SYMPHONIC ENSEMBLES – KEY STAFF

Associate Professor Nicholas Williams

Symphonic Ensembles Subject Coordinator

Associate Professor of Music (Conducting, Wind Symphony)

Chief Conductor – UoM Wind Symphony and MCM Concert Band

nicholas.williams@unimelb.edu.au

Associate Professor Richard Davis

Head of Orchestral Studies and Chief Conductor of the UoM Symphony

and MCM PhilharmonicOrchestras

richard.davis@unimelb.edu.au

Edwina Dethridge

Orchestral Coordinator

edwina.dethridge@unimelb.edu.au

Ph: 9035 4201 / Mob: 0466 016 107

For all non-academic/operational, personnel and administrative matters

Academic Support Office

fineartsmusic-aso@unimelb.edu.au

For general Faculty academic enquires