**Graduate Research Impact Overseas Travel Scheme (G-RIOTS)**

**Application Draft Sheet**

If you wish, you may write up your responses into this document so that you can easily copy and paste everything across into the online form. Please save this document too, just in case.

Applicants, please be sure to refer to the guidelines found on the [website.](https://finearts-music.unimelb.edu.au/current-students/research-students/grants)

**Section 1 – Applicant summary**

Contact Name:

Student ID:

University student email address:

Course of Study – PhD: *Applicants must be currently enrolled in a doctoral research degree within the Faculty of the Fine Arts and Music and must have passed confirmation*

Department and Division:

Principal supervisor:

Confirmation date:

Current thesis title: Please ensure that you have updated your thesis title on your student records if it has recently changed. Log in to your Student Portal at <http://students.unimelb.edu.au/>and submit a Variation to Candidature form for Change of Project.

Section 2 – G-RIOTS funding request

Have you previously received a G-RIOTS or POTS award? Please note that students are only eligible for one G-RIOTS (formerly known as POTS) award throughout their candidature

If yes, please provide details:

Are you currently employed as an academic staff member at any university? This question relates to your eligibility for the G-RIOTS Award.

If yes, please provide details:

Total amount requested from G-RIOTS: Must be a dollar amount in AUD

1. Details of the G-RIOTS travel purposes: Please specify the exact dates and duration of travel, and each exact PURPOSE of the travel. You must identify each travel purpose including confirmed arrangements to meet with academics overseas at institutions, field work arrangements, conference presentations. It is essential that one purpose is the presentation of your research in a public forum. Please also include a clear articulation of the IMPACT of your proposed activity. To read about impact, please see: <https://gateway.research.unimelb.edu.au/resources/impact-and-engagement>
2. Details of reportable research outputs: Provide details of the expected research outputs from this activity beyond the completion of the thesis. Please ensure that your proposed research outputs are reportable.

Proposed travel start date:

Proposed travel end date:

**Section 3: Budget and justification**

Please note:

You MUST use the budget template provided and provide the anticipated cost of each item and the expected source of funding (FGRF, G-RIOTS, in-kind, department, self-funded etc)

Applicants for the G-RIOTS award can apply for budget items up to $4000

All applicants are encouraged to seek funding from multiple sources where costs exceed the maximum allowance for the FGRF and other funding options. This will strengthen your application.

Standard travel insurance is provided by the University and should be applied for as part of your Study Away request; details in the [Travel Insurance Policy](https://students.unimelb.edu.au/student-support/advice-and-help/insurance/travel-insurance).

Per diems for travel within Australia will not be supported by these funds. Per diems for travel overseas will only be considered if the student is not in receipt of a living allowance scholarship and there is a strong argument that the cost of living (ie. food cost) is higher than the student's present situation.

***Attach your completed Budget Template in PDF form here – the template is available from the same section on the*** [***website***](https://finearts-music.unimelb.edu.au/current-students/research-students/grants) ***where you accessed this form. All items that you are seeking funding for from the G-RIOTS require justification.***

Have you sought funding from any other source? Yes / No (if yes, please provide details; if no, please explain why not)

**Section 4 – Supporting documentation**

You will need to collate all your supporting documents into one PDF, that can then be uploaded to the form.

The following documentation is essential:

* Letter of support from your supervisor (template is available [here](https://finearts-music.unimelb.edu.au/current-students/research-students/grants))
* Evidence of the acceptance of your work eg. invitation to present / perform / exhibit.
* Quote or tax invoice for each item in your budget
* If previously awarded FSGS/FGRF or G-RIOTS/POTS funding - your outcome letter or email
* If you are proposing travel - your [Study Away](http://gradresearch.unimelb.edu.au/being-a-candidate/travel-conferences-fieldwork) approval letter

**Section 5 – additional information**

Ethics Approval**:** Yes /No /Pending. *If ‘yes’ or ‘pending’, please provide your ethics ID. If not, please provide an explanation.*

Field of Research Code: Please indicate which field of research code/s apply to this project (for example: 190502 Fine Arts (incl. Sculpture and Painting) or 190407 Music Performance). <https://www.arc.gov.au/manage-your-grant/classification-codes-rfcd-seo-and-anzsic-codes>

Study Away Approval: Yes /No/Pending

***SUBMITTING CORRECTLY: once you submit your application, you will receive a confirmation email. If you have any questions about the process, please contact*** ***fineartsmusic-research@unimelb.edu.au***