**Practice Form: Academic Assistantship Program - 2021 Application**

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| All applicants must read the 2021 Academic Assistantship Program Guidelines and ensure eligibility prior to applying.  This form will time out after a while, so please write up your responses to the questions on the practice form so you can easily copy and paste. Practice form can be found here: <https://finearts-music.unimelb.edu.au/current-students/research-students/grants>  A letter of support from your supervisor and mentor is required. Applications without this are incomplete and cannot be assessed.  The application deadline for the 2021 Academic Assistantship Program is **5:00PM on Monday 16 November 2020**. Please note that the link to the application form will expire at 5:00PM and **late applications will not be accepted**.  Applicants will normally be advised of the outcome of their application within one month of the closing date. |
| |  |  | | --- | --- | | PART A - APPLICATION SUMMARY | | | Name: |  | | Student Number: |  | | University Student Email: |  | | Contact Number: |  | | Division: |  | | PhD Confirmation Date: |  | | I am studying full time or part time: |  | | Current thesis title: |  | | Have you been an Academic Assistant in previous years? If yes, in what year were you an AAP? |  | | Principal Supervisor: |  | | Principal Supervisor's Email: |  | | Mentor: |  | | Mentor's Email: |  |  |  |  | | --- | --- | | PART B - APPLICATION DETAILS | | | Please provide the rationale detailing your interest in taking up an Academic Assistantship. Max. 200 words: |  | | Please provide details on what teaching and academic activities you are most interested in undertaking as part of the Academic Assistantship Program. For example, are there any specific skills workshops that you would like to attend and why? Max. 200 words: |  | | Please address the issue of workload and progress. For example, how will you manage an Academic Assistantship without it impacting on your academic progress and candidature. Max. 200 words: |  |  |  | | --- | | PART C - CASUAL WORK PROPOSAL AND BUDGET | | * Please use the budget template which can be found here: <https://finearts-music.unimelb.edu.au/current-students/research-students/grants> * The budget should equal less than $8,600 (this amount is equal to a casual salary of $10,000 including on-costs) * The casual work load activities are flexible and dependant on the needs of the area and the skills and interests of the applicant * The budget will need to be approved by your nominated mentor via a letter of support which is to be uploaded in Section D - Supporting Documentation * The budget must be formatted as a PDF | | UPLOAD completed Budget Template: |  |  | | --- | | PART D - SUPPORTING DOCUMENTATION | | * Applicants must provide evidence of support from their Primary Supervisor and nominated mentor, in the form of a letter or Email * Template letters can be found here: <https://finearts-music.unimelb.edu.au/current-students/research-students/grants> * Please upload a copy of your recent Academic Resume * The format for all supporting documents must be PDF | | UPLOAD Letter of Support from Principal Supervisor: | | UPLOAD Letter of Support from Mentor: | | UPLOAD Academic Resume: | |